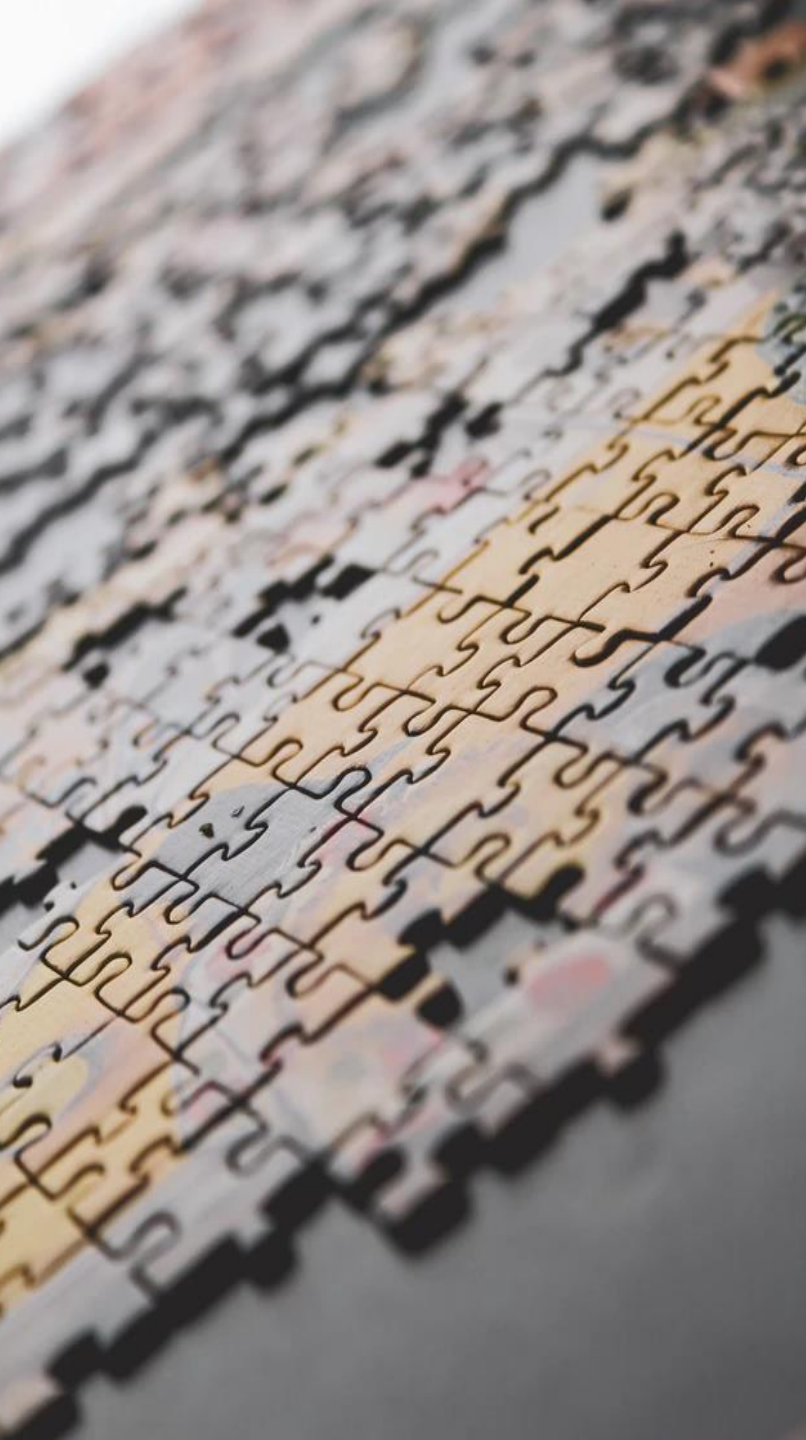


HOTMO/EXTENDED
STAY
ORDINANCE WORKSHOP

May 18, 2021



ORDINANCE CHANGES OVERVIEW

Problem: Illegitimate Residency Operations (Permanent Housing)

Solution: Clarifying the Time Period Restrictions of Motel/Hotel/Extended-Stays (*HME*)

Problem: Inappropriate and Illegal Activity

Solution: Expanded Safety Protocols

Problem: Improper Record Keeping

Solution: Increased Registration Standards

DEFINITIONS

Housing of
Last Resort

Enforcement
Official

Legitimate
Business

Hotel, Motel

Extended-
Stay Hotel,
Motel

Consecutive
Stay

Portable
Convenience
Appliance

Fixed
Cooking
Appliance

PROVISIONS APPLICABLE TO HOTELS, MOTELS, AND EXTENDED-STAY HOTEL

1. No Housing of Last Resort Allowed
 - I. Permitted only under Government Acknowledged State of Emergency
2. Only Legitimate Business Allowed on Premises
3. Lodging at Hourly Rates not Permitted
4. No More Guests Allowed than the Allotted Sleeping Arrangement Design
 - I. Children 17 and Under Excluded
5. No Rooms Shall be Allocated for Employee/Family Members use
6. Written Records Required (*See Slide 8*)
7. Bona-Fide Employee Present at All Times
8. Portable Convenience Appliances Allowed (*Excluding Toaster-Ovens*)
9. Mandatory Housekeeping every 48 Hours with Cleaning Log Requirement
- ✓ Adoption of Miscellaneous Provisions are Included to Ensure the Proper Operation of HME's



HOTEL

PROVISIONS APPLICABLE TO HOTELS AND MOTELS

1. 30 Consecutive Day Stay Limit
 - I. No more than 60 Days in 180 Day Period
 - II. Required 14 Day Vacancy Period Between 30 Consecutive Day Stays
 - III. Includes any Individual a part of Original Party
2. May Not Transition and Operate as an Extended-Stay Until in Full Compliance with Provisions and Zoning
3. Fixed Cooking Appliances are Prohibited
- ✓ Restricts Patrons from Extending Existing Stays and Encourages them to stay in Appropriate Lodging Arrangements if in need of longer Accommodations.



PROVISIONS APPLICABLE TO EXTENDED-STAY HOTELS

1. 180 Consecutive Day Stay Limit
 - I. 90 Day Vacancy Between Stays
 - II. Includes any Individual a part of Original Party
 2. Extended-Stays Must Contain:
 - I. Fixed Cooking Appliances
 - II. Storage for Food Preparation
-
- ✓ Previous Ordinance had Conflicting Language Concerning Lengths of Stay for Extended-Stays
 - ✓ Intended to Prevent Extended-Stays from Virtually Becoming Apartment Complexes



SAFETY

1. Unlawful Activity Must be Reported
2. Must Provide and Maintain Security
Approved by City Enforcement Official ✓ Video Surveillance and Security
Corroborates Accounts of Criminal
Activity
3. Exterior Doors Locked and Monitored from
10 PM – 6 AM
 - I. Door Panic Hardware Required
4. Functioning Video Surveillance System
 - I. 24-hour capability ✓ Video Evidence may Assist with
Nuisance Abatement Processing
 - II. 30-day footage retention
 - III. Systems subject to conformity
inspections
5. Vehicle Registration and Identifying Placard
Including
 - I. Establishment name ✓ Vehicle Placards Help Easily Identify
Staff and Patrons Apart
from Unwelcomed Transients/Loitering
 - II. Vehicle Registration Number
 - III. Check-out date





REGISTRATION RECORD KEEPING

1. Maintained Daily Written/Digital Records of Guests
 2. Minimum 180 Day Record Keeping
 3. Records Must be Available to the City of Saginaw Enforcement Officials
 4. Outlined Record Requirements
 - I. Personal Information i.e. Name, Address, Phone etc.
 - II. Room Assignments
 - III. Arrival/Departure times
 - IV. Room Rates/Payment Method
 - V. Vehicle Information
 - VI. Valid ID
- ✓ Increases Enforcement Official's Investigation Capabilities by Providing Accessible Information
 - ✓ Holds Businesses Accountable Especially in Conjunction with Video Surveillance



ENFORCEMENT

1. City Enforcement Officials have Responsibility to Enforce in Common Areas and Occupied/Unoccupied Rooms
 2. Upon Refusal Officials have Recourse to Secure Entry by any Means Allowed by Law
 3. City may Declare Nuisance and Begin Abatement Process
 4. Violators Fined up to \$2,000 per Offense
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- ✓ Current Ordinance Lacks Guidelines for Handling Violations
 - ✓ Penalty Standard sets Expectations for Businesses

QUESTIONS??