

MEMORANDUM

DATE: June 1, 2021

TO: Mayor Todd Flippo and City Council

FROM: City Secretary Janice England

RE: Board Appointments/Applications

Board appointment information is attached for your consideration. Appointments and reappointments will be on the June 15th City Council agenda. An announcement seeking interested persons to serve on the boards and committees was posted on the City's website, Facebook, City Newsletter, and was also distributed through the City's email notification system.

Attachments

- Positions Up for Reappointment
- 2021 Board Applicant Listing
- Applications Received**
- Advisory Recreation and Park Board
- Animal Shelter Advisory Committee
- Board of Adjustment
- Library Board
- Planning and Zoning Commission

NOTES:

Per the Charter: Planning & Zoning Commission members must have resided within the City one year prior to appointment and must be a registered voter.

Per the Charter: For all other appointments, members must have resided within the City for six months prior to appointment and must be a registered voter (only exceptions is the Animal Shelter Advisory Committee).

It has been common practice in the past to move alternate members up to any open regular member positions. Then a new appointment is made to the open alternate position. An example would be the Advisory Recreation and Parks Board. Place No. 7 (Albritton) is open. Alternate #1 (Weaver) would move to Place No. 7. Alternate #2 (Johnson) would move to Alternate #1. A new appointment would then be made to Alternate #2. Serving first as an alternate member allows new appointees to become familiar with the board/committee and its procedures.

**Positions Up for Appointment & Reappointment
June 2021**

Advisory Recreation & Parks Board (2 Year Terms)

Place No. 1	Charity DeVille	Yes
Place No. 3	Brandi Coble	Yes
Place No. 5	Brack St. Clair	Yes
Place No. 7	Travis Albritton	No, Moving Outside City
Alt.#1	Thomas Weaver	Yes

Animal Shelter Advisory Committee (2 Year Terms)

Place No. 1	Dr. Karen Metzler (Must be Licensed Veterinarian)	Yes
Place No. 3	Ryan Jacobs (Must be Involved in Animal Welfare Organization)	Yes
Place No. 5	Christina Pratt (Must be Involved in Shelter Operations)	Recommended replace with Breanna Farley (Involved in Shelter Operations)
Alt.#1	Kristina Jenshak (Must be Involved in Shelter Operations)	Yes
Alt.#2	Norma Adamski	Hasn't attended any mtgs. since appt. in 2018

Board of Adjustment (2 Year Terms)

Place No. 1	Petina Powers	Yes
Place No. 3	Bethany Sanderson	Yes
Place No. 5	Derrick Thomas	Yes
Alt.#1	Mike Colegrove	Yes

Library Board (3 Year Terms—Concurrent with Mayor's Term)

Member	Rick Russell	Yes
Member	Frances Poteet	Yes
Member	Belinda Henson	Yes
Member	Helen Trammell	Yes
Member	Mary Nichols	Yes
Member	Frances Patty	Yes
Member	Jean King	Yes

Planning & Zoning Commission (2 Year Terms)

Place No. 2	William Barngrover	Yes
Place No. 4	Malinda Julien	Yes
Alt. #1	John Peet	No Response/Hasn't attended any mtgs. since August 2018.

APPLICANTS FOR BOARDS

2021

Name/Address	Interested in Serving On	Resident Since	Employment	Comments	Reg. Voter in Saginaw?
Recd 2-3-2021 Lainey Wood	1-Beautification Committee 2-Library Board 3-Advisory Recreation & Parks Bd	2/21/2019	Teacher	"I would love to help make our community a place that we are all proud to live in."	No
Recd 2-19-2021 Tammy Southard	1-Library Board 2-Advisory Recreation & Parks Bd 3-Animal Shelter Advisory Comm. 4-Where Needed	11/29/2016	Teacher (HEB ISD)	"I would like to become a part of my community to serve the residents."	Yes
Recd 3-29-2021 Brent Wooten	1-Advisory Recreation & Parks Bd 2-Capital Improvements Committee 3-Planning & Zoning Commission	1/22/2020	Retired	"Saginaw is my home and have planted my roots here. Would love an opportunity to give back my time."	Yes
Recd 5-3-2021 David Kraus	1-Advisory Recreation & Parks Bd 2-Capital Improvements Committee 3-Planning & Zoning Commission	8/06/2010	Managing Partner-Cheddar's Scratch Kitchen	"Would like to be involved in the planning and growth of our great city, have raised 3 kids in this city and want to ensure it continues to be a great place to raise a family."	Yes
Recd 5-18-2021 Kathryn Johnson	Did not rank; Interested in Planning & Zoning Commission; Library Board; & Where Needed	3/01/2019	Health Inspector-City of Irving	"to help make Saginaw a better place now and in the future" *Currently 2nd Alternate on Adv Rec & Pks Bd	Yes
Recd 5-19-2021 Juan Torres	1-Advisory Recreation & Parks Bd 2-Beautification Committee 3-Where Needed	1/04/2019	Sr. Field Chief DFW Area	"I care about serving in my community."	Yes
Recd 5-26-2021 Wayne Giles	Did not rank; Interested in Adv. Rec. & Pks Bd and Beautification Comm	9/8/2019	Retired-USPS	"to help the growth of Saginaw for future generations"	Yes

Janice England

From: noreply@civicplus.com
Sent: Wednesday, February 3, 2021 11:15 AM
To: Keith Rinehart; Janice England
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Lainey

Last Name Wood

Address1

City Saginaw

State Texas

Zip 76179

Phone Number

Email Address

I Am Interested In
Serving On The
Following Board(s) Beautification Committee (5), Library Board (12), Parks
Advisory Board (12), Where Needed

1st Choice Beautification Committee

2nd Choice Library Board

3rd Choice Parks Advisory Board

Present Occupation and
Place of Employment Teacher

Employment (work)
Phone Number *Field not completed.*

Are You a Registered
Voter of Saginaw Texas? No

Community
Organizations and/or
Professional
Memberships

Field not completed.

Current or Previous
Service on City
Boards/Committees

Field not completed.

Reason(s) for which you
wish to be considered for
appointment

I would love to help make our community a place that we are
all proud to live in.

What personal
qualifications can you
bring to this
board/committee?

Organization, timely work manner, dedication

What meeting(s) have
you attended of the
committee(s) for which
you are being considered?

None

If I Am Selected To Serve On The Board(s), I Will Participate.

Date

02/03/2021

Signature

Lainey Wood

Email not displaying correctly? [View it in your browser.](#)

Citizen Board of Interest Application

Contact Information

First Name Tammy

Last Name Southard

Address1

City Saginaw

State TX

Zip 76179

Phone Number

Email Address

(Section Break)

I Am Interested In Serving On The Following Board(s) Beautification Committee (5), Planning & Zoning Committee (12), Zoning Board of Adjustments (8), Library Board (12), Parks Advisory Board (12), Capital Improvements Committee (2), Animal Shelter Advisory Committee (6), Where Needed

1st Choice Library

2nd Choice Parks

3rd Choice Animal shelter

Present Occupation and Place of Employment Teacher in HEBISD

Employment (work) Phone Number *Field not completed.*

Are You a Registered Voter of Saginaw Texas? Yes

Community Organizations and/or Professional Memberships Local school PTA membership, was previously on Haltom City Library, PTA president at previous elementary campus Jack C. Binion Elementary.

Current or Previous Service on City Boards/Committees *Field not completed.*

Reason(s) for which you wish to be considered for I would like to become a part of my community to serve the residents.

appointment

What personal qualifications can you bring to this board/committee? Corporate experience with TX Dairy Queen Corp. (10yrs) with a Masters of Business Admin., 5+ years experience in education with Birdville and HEB ISD.

What meeting(s) have you attended of the committee(s) for which you are being considered? *Field not completed.*

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 2/19/2021

Signature Tammy Southard

Email not displaying correctly? [View it in your browser.](#)

Citizen Board of Interest Application

Contact Information

First Name Brent

Last Name Wooten

Address1

City Saginaw

State Texas

Zip 76179

Phone Number

Email Address

(Section Break)

I Am Interested In Serving On The Following Board(s) Planning & Zoning Committee (12), Parks Advisory Board (12), Capital Improvements Committee (2)

1st Choice Parks Advisory

2nd Choice CI Committee

3rd Choice P & Z

Present Occupation and Place of Employment retired

Employment (work) Phone Number *Field not completed.*

Are You a Registered Voter of Saginaw Texas? Yes

Community Organizations and/or Professional Memberships Youth sports board member, Coppell Football Booster Club President

Current or Previous Service on City Boards/Committees was on numerous Boards in Coppell - Parks Board, Keep Coppell Beautiful (chairman), steering committee member of Coppell Vision 2030, Sports liason for sports council,

Reason(s) for which you wish to be considered for appointment Saginaw is my home and have planted my roots here, Would love an opportunity to give back my time

What personal qualifications can you bring to this board/committee? innate ability to listen and work with other board members and city staff/ also have a comprehension understanding of city government as I ran for city council in Coppell

What meeting(s) have you attended of the committee(s) for which you are being considered? *Field not completed.*

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 3/26/2021

Signature Brent Wooten

Email not displaying correctly? [View it in your browser.](#)

Citizen Board of Interest Application

Contact Information

First Name David

Last Name Kraus

Address1

City Saginaw

State TX

Zip 76179

Phone Number

Email Address

(Section Break)

I Am Interested In Serving Parks Advisory Board (12)
On The Following Board(s)

1st Choice Parks Advisory Board

2nd Choice Capital Improvements Committee

3rd Choice Planning and Zoning Committee

Present Occupation and Managing Partner
Place of Employment Cheddar's Scratch Kitchen

Employment (work) Phone
Number

Are You a Registered Voter Yes
of Saginaw Texas?

Community Organizations None currently
and/or Professional
Memberships

Current or Previous Service N/A
on City Boards/Committees

Reason(s) for which you Would like to be involved in the planning and growth of our
wish to be considered for great city, have raised 3 kids in this city and want to ensure it
appointment continues to be a great place to raise a family.

What personal qualifications can you bring to this board/committee? Strong leader with a desire to make our community stronger for the next generation of Saginaw residents.

What meeting(s) have you attended of the committee(s) for which you are being considered? *Field not completed.*

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 05/02/2021

Signature David Kraus

Email not displaying correctly? [View it in your browser.](#)

Citizen Board of Interest Application

Contact Information

First Name Kathryn

Last Name Johnson

Address1

City Saginaw

State Texas

Zip 76131

Phone Number

Email Address

(Section Break)

I Am Interested In Serving Planning & Zoning Committee (12), Library Board (12), Capital
On The Following Board(s) Improvements Committee (2), Where Needed

1st Choice *Field not completed.*

2nd Choice Second Choice to Serve

3rd Choice Third Choice to Serve

Present Occupation and Health Inspector - City of Irving
Place of Employment

Employment (work) Phone
Number

Are You a Registered Voter Yes
of Saginaw Texas?

Community Organizations TEHA
and/or Professional
Memberships

Current or Previous Service Bond Committee 2019
on City Boards/Committees Parks Board- currently alternate

Reason(s) for which you to help make Saginaw a better place now and in the future
wish to be considered for
appointment

What personal qualifications
can you bring to this
board/committee? Currently employed by a different municipality so have different
viewpoint

What meeting(s) have you
attended of the committee(s)
for which you are being
considered? Library board- 1
Planning and Zoning - 1

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 5/17/2021

Signature Kathryn A Johnson

Email not displaying correctly? [View it in your browser.](#)

Citizen Board of Interest Application

Contact Information

First Name Juan Carlos

Last Name Torres

Address1

City Saginaw

State TX

Zip 76131

Phone Number

Email Address

(Section Break)

I Am Interested In Serving On The Following Board(s) Beautification Committee (5), Parks Advisory Board (12), Where Needed

1st Choice Parks Advisory

2nd Choice Beautification Committee

3rd Choice Where Needed

Present Occupation and Place of Employment Sr. Field Chief DFW area

Employment (work) Phone Number

Are You a Registered Voter of Saginaw Texas? Yes

Community Organizations and/or Professional Memberships N/A

Current or Previous Service on City Boards/Committees N/A

Reason(s) for which you wish to be considered for appointment I care about serving in my community.

What personal qualifications can you bring to this board/committee? Creative, team oriented, problem solving skills

What meeting(s) have you attended of the committee(s) for which you are being considered? None

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 7.1.2021

Signature Juan Carlos Torres

Email not displaying correctly? [View it in your browser.](#)



City of Saginaw

333 West McLeroy Blvd.
P.O. Box 79070
Saginaw, Texas 76179
Phone: (817) 232-4640
Fax: (817) 232-4644
www.ci.saginaw.tx.us

APPLICATION FOR CITIZEN BOARDS, COMMISSIONS & COMMITTEES

This application form is used by the City Council for the purpose of selecting individuals for appointments to serve on duly constituted Boards, Commissions and Committees which have been established to assist and advise the City Council on specific issues. All applicants must have resided in the City of Saginaw for 12 consecutive months preceding appointment. Please complete this application in full and attach any additional information you feel will assist the City Council in their selection. Applications should be typed or clearly printed and filed with the Secretary to the City Council.

Name: <u>WAYNE GILES</u> Residence address: _____ City: <u>SAGINAW</u> State: <u>TX</u> Zip: <u>76131</u> Telephone (Home): _____ Telephone (Work): _____ E-mail (Home): _____ Resident of Saginaw since: <u>2019</u> Do you own Real Property within Saginaw? Yes: <u>X</u> No: _____ Are you a registered voter of Saginaw? Yes: <u>X</u> No: _____ Is any family member currently serving on a board or commission? If so give person's name: <u>NO</u>	Applying for: ☒ Beautification Committee (5) ☐ Planning & Zoning Commission (12) ☐ Zoning Board of Adjustment (8) ☐ Library Board (12) ☒ Parks Advisory Board (12) ☐ Capital Improvement Board (2) ☐ Where Needed Please indicate your area(s) of interest. You may specify any number of 1st choice, 2nd, 3rd, etc. The parenthesis indicates (typical number of meetings held each year).
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TELL US ABOUT YOURSELF. FEEL FREE TO USE THE BACK FOR MORE SPACE.

Present occupation and place of employment: RETIRED USPS Telephone (W): _____
 Educational background: SOME COLLEGE
 Community organizations and/or professional memberships: PONY BASEBALL, NTBC, CION
TASO, UIL, OWNED BASEBALL ORGANIZATIONS
 Current or previous service on City boards/commissions: TO ADVISE OF THE EXPERIENCE OF
BUILDING YOUTH PARKS
 Reason(s) for which you wish to be considered for appointment: TO HELP THE GROWTH OF SAGINAW
FOR FURTHER GENERATIONS
 What personal qualifications can you bring to this board/commission? HAVE OWNED STORES, WAS A
ADVISORY FOR THE DESIGN COMMITTEE AT BULLIS YOUTH COMPLEX.
 What meeting(s) have you attended of the committee(s) for which you wish to be considered? _____

Will you commit to: ☒ Frequent Involvement? (Monthly and as-needed meetings)
☒ Moderate Involvement? (Quarterly and/or as-needed)

I certify that the foregoing information is true and correct.

Wayne Giles
Signature of Applicant

5-26-21
Date

Applicants and incumbents are advised that they may be required to make available information as to any potential conflict of interest arising from their business with the City of Saginaw or where the decisions taken by the City of Saginaw may influence that business or affiliation.

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ADVISORY RECREATION AND PARKS BOARD

Charity DeVille	Place No. 1	Term Expires May 2021
Janelle Young	Place No. 2	Term Expires May 2022
Brandi Coble	Place No. 3	Term Expires May 2021
Russell Jolly	Place No. 4	Term Expires May 2022
Brack St. Clair	Place No. 5	Term Expires May 2021
Ronda Nyberg	Place No. 6	Term Expires May 2022
Travis Albritton	Place No. 7	Term Expires May 2021
Thomas Weaver	1 st Alternate	Term Expires May 2021
Kathryn Johnson	2 nd Alternate	Term Expires May 2022

7/15/2020

ANIMAL SHELTER ADVISORY COMMITTEE

Dr. Karen Metzler (Licensed Veterinarian)	Place No. 1	Expires June 2021
Leo Moore	Place No. 2	Expires June 2022
Ryan Jacobs (Involved in Animal Welfare Organization)	Place No. 3	Expires June 2021
Jose Wheeland (City Official)	Place No. 4	Expires June 2022
Christina Pratt (Involved in Shelter Operations)	Place No. 5	Expires June 2021
Kristina Jenshak (Involved in Shelter Operations)	Alternate No. 1	Expires June 2021
Norma Adamski	Alternate No. 2	Expires June 2022

BOARD OF ADJUSTMENT

Petina Powers	Place 1	Expires May 2021
Bobby Grayson	Place 2	Expires May 2022
Bethany Sanderson	Place 3	Expires May 2021
James Burgdorf	Place 4	Expires May 2022
Derrick Thomas	Place 5	Expires May 2021
Mike Colegrove	Alternate 1	Expires May 2021
Steve Smiley	Alternate 2	Expires May 2022

LIBRARY BOARD

Terms are Concurrent with Mayors' Term of Office (Expire May 2021)

Rick Russell, Chairman

Frances Poteet, Vice Chairman

Belinda Henson, Secretary

Helen Trammell, Member

Mary Nichols, Member

Frances Patty, Member

Jean King, Member

PLANNING AND ZONING COMMISSION

Kenneth Haney	Place No. 1	Term Expires May 2022
William Barngrover	Place No. 2	Term Expires May 2021
Matthew Lewis	Place No. 3	Term Expires May 2022
Malinda Julien	Place No. 4	Term Expires May 2021
Jason LaBruyere	Place No. 5	Term Expires May 2022
John Peet	1 st Alternate	Term Expires May 2021
Randy Villarreal	2nd Alternate	Term Expires May 2022

ADVISORY RECREATION AND PARKS BOARD

Charity DeVille	Place No. 1	Term Expires May 2021
Janelle Young	Place No. 2	Term Expires May 2022
Brandi Coble	Place No. 3	Term Expires May 2021
Russell Jolly	Place No. 4	Term Expires May 2022
Brack St. Clair	Place No. 5	Term Expires May 2021
Ronda Nyberg	Place No. 6	Term Expires May 2022
Travis Albritton	Place No. 7	Term Expires May 2021
Thomas Weaver	1 st Alternate	Term Expires May 2021
Kathryn Johnson	2 nd Alternate	Term Expires May 2022

7/15/2020

**ADVISORY RECREATION AND PARKS BOARD
SUMMARY**

Charity DeVille	Place 1	Wants to continue
Brandi Coble	Place 3	Wants to continue
Brack St. Clair	Place 5	Wants to continue
Travis Albritton	Place 7	No, moving outside city limits
Thomas Weaver	1st Alt.	Wants to continue

Appointments to be made:

Place 1	_____
Place 3	_____
Place 5	_____
Place 7	_____
1st Alt.	_____

(Current 2nd Alternate Member: Kathryn Johnson)

ANIMAL SHELTER ADVISORY COMMITTEE

Dr. Karen Metzler (Licensed Veterinarian)	Place No. 1	Expires June 2021
Leo Moore	Place No. 2	Expires June 2022
Ryan Jacobs (Involved in Animal Welfare Organization)	Place No. 3	Expires June 2021
Jose Wheeland (City Official)	Place No. 4	Expires June 2022
Christina Pratt (Involved in Shelter Operations)	Place No. 5	Expires June 2021
Kristina Jenshak (Involved in Shelter Operations)	Alternate No. 1	Expires June 2021
Norma Adamski	Alternate No. 2	Expires June 2022

**ANIMAL SHELTER ADVISORY COMMITTEE
SUMMARY**

Dr. Karen Metzler (must be licensed Veterinarian)	Place 1	Wants to continue
Ryan Jacobs (must be involved in Animal Welfare Organization)	Place 3	Wants to continue
Christina Pratt (must be involved in Shelter Operations)	Place 5	*See note & recommendation below.
Kristina Jenshak (must be involved in Shelter Operations)	Alt. 1	Wants to continue
Norma Adamski	Alt. 2	Has not attended any meetings since being appointed in 2018

Appointments to be made:

Place 1	_____
	(must be licensed Veterinarian)
Place 3	_____
	(must be involved in Animal Welfare Org.)
Place 5	_____
	(must be involved in Shelter Operations— *-Breanna Farley recommended by Animal Services Supervisor)
Alt. 1	_____
	(must be involved in Shelter Operations)
Alt. 2	_____

BOARD OF ADJUSTMENT

Petina Powers	Place 1	Expires May 2021
Bobby Grayson	Place 2	Expires May 2022
Bethany Sanderson	Place 3	Expires May 2021
James Burgdorf	Place 4	Expires May 2022
Derrick Thomas	Place 5	Expires May 2021
Mike Colegrove	Alternate 1	Expires May 2021
Steve Smiley	Alternate 2	Expires May 2022

**BOARD OF ADJUSTMENT
SUMMARY**

Petina Powers	Place 1	Wants to continue
Bethany Sanderson	Place 3	Wants to continue
Derrick Thomas	Place 5	Wants to continue
Mike Colegrove	Alt. 1	Wants to continue

Appointments to be made:

Place 1	
Place 3	
Place 5	
Alt. 1	

LIBRARY BOARD

Terms are Concurrent with Mayors' Term of Office (Expire May 2021)

Rick Russell, Chairman

Frances Poteet, Vice Chairman

Belinda Henson, Secretary

Helen Trammell, Member

Mary Nichols, Member

Frances Patty, Member

Jean King, Member

LIBRARY BOARD SUMMARY

Helen Trammel	Member	Wants to continue
Mary Nichols	Member	Wants to continue
Frances Poteet	Member	Wants to continue
Belinda Henson	Member	Wants to continue
Rick Russell	Member	Wants to continue
Frances Patty	Member	Wants to continue
Jean King	Member	Wants to continue

Appointments to be made:

[illegible]

PLANNING AND ZONING COMMISSION

Kenneth Haney	Place No. 1	Term Expires May 2022
William Barngrover	Place No. 2	Term Expires May 2021
Matthew Lewis	Place No. 3	Term Expires May 2022
Malinda Julien	Place No. 4	Term Expires May 2021
Jason LaBruyere	Place No. 5	Term Expires May 2022
John Peet	1 st Alternate	Term Expires May 2021
Randy Villarreal	2nd Alternate	Term Expires May 2022

**PLANNING AND ZONING COMMISSION
SUMMARY**

William Barngrover	Place 2	Wants to continue
Malinda Julien	Place 4	Wants to continue
John Peet	Alt. #1	Has not attended any meetings Since 2018

Appointments to be made:

Place 2	_____
Place 4	_____
Alt. #1	_____

(Current Alt. #2: Randy Villarreal)