MINUTES OF A REGULAR MEETING AND PUBLIC HEAING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCLEROY BOULEVARD
JULY 13, 2021

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 5	Jason LaBruyere
Director Public Works		Rick Trice
City Attorney		Lindsey Hale
Chief Building Official		Larry Little
Management Analyst		Susy Victor-Trevino
Management Analyst		John Cervantes
Management Analyst		Kevin Pantoja
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member	Place No. 4	Malinda Julien
Alternate Member	Alt. No. 1	Randy Villarreal
Alternate Member	Alt. No. 2	Brent Wooten

Visitors at the Meeting:

None

(1) Call to Order

Chairman Lewis called the meeting to order at 6:03 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, LaBruyere

(3) Audience participation

This item was bypassed.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on June 8, 2021 were presented for approval. A motion was made by Vice Chairman Haney with a second by Member Barngrover to approve the minutes for June 8, 2021, 2021 as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Member Villarreal, Wooten

(5) PZ 0721-01
Consideration And Action Regarding Approval Of A Final Plat For Beltmill Parkway and Millstone Road Right-Of-Way

DPW Trice reviewed the information included in the members' packets.

A motion was made by Member LaBruyere with a second by Vice Chairman Haney to recommend that the city council the final plat for Beltmill Parkway and Millstone Road Right of Way, being 9.112 acres out of the B Thomas Survey, Abstract No. 1497. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Member Villarreal, Wooten

(6) PZ 0721-02
Consideration And Action Regarding Approval Of A Final Plat For The Grand At Saginaw, Lot 1, Block B, Beltmill, Being 9.840 Acres In The B. Thomas Survey, Abstract No. 1497, City Of Saginaw

DPW Trice reviewed the information the members received in their packets regarding this plat. He reminded them that the Commission recommended approval and the City Council approved a site plan for this project in April of this year.

A motion was made by Vice Chairman Haney with a second by Member LaBruyere to recommend that the City Council approve the final plat for Grand at Saginaw, Lot 1, Block 1. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Member Villarreal, Wooten

(7) PZ 0721-03 PUBLIC HEARING
Consideration And Action Regarding An Amendment To The Zoning Ordinance (No. 2002-04), Amending Section 8-17 Of Article 8 "Supplemental District Regulations"; And Section 12-2 Of Article

12 "Definitions"; Providing A Deadline Compliance With The Regulations Set Forth Herein, Amending The Definitions Of Extended-Stay Hotel And Hotel/Motel

Chairman Lewis opened the Public Hearing at 6:16 p.m.

DPW Trice briefly explained this amendment and introduced Management Analysts Susy Victor-Trevino and John Cervantes.

Susy and John explained the details of this amendment with a power point presentation. They answered questions from the members.

Chairman Lewis closed the Public Hearing at 6:31 p.m.

A motion was made by Vice Chairman Haney with a second by Member Barngrover to recommend that the City Council approve this amendment to the Zoning Ordinance, Section 8-17 and 12-2 setting regulation and a definition for extended stay hotel/motel. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Member Villarreal, Wooten

(8) PZ 0721-04 PUBLIC HEARING
Consideration And Action Regarding And Amendment To The Zoning Ordinance (No. 2002-04), Amending Section 7-2, Carport Overlay District

Chairman Lewis opened the Public Hearing at 6:32 p.m.

DPW Trice reviewed the information furnished in the members' packets and explained that this amendment was requested by the multifamily developers to allow covered parking in Multi-Family Zoning Districts.

Member Lewis closed the Public Hearing at 6:34 p.m.

A motion was made by Member LaBruyere with a second by Member Barngrover to recommend that the City Council approve the amendment to the zoning ordinance, Section 7-2 Carport Overlay District. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Member Villarreal, Wooten

(9) Staff Report
A. Discussion of Residential, Commercial, Industrial, and City Capital Projects
B. Previous Cases

DPW Trice reviewed several of the current projects under construction in the City.

(10) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(11) Adjournment

Motion was made by Vice Chairman Haney with a second by Member Barngrover to adjourn the meeting. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Member Villarreal, Wooten

Chairman Lewis declared the meeting of July 13, 2021 closed at 6:43 p.m.

APPROVED:

_____
Matthew Lewis, Chairman

ATTEST:

_____
Mary Ragle, Recording Secretary