CITY OF SAGINAW
CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 W. MCLEROY BLVD.
SEPTEMBER 7, 2021

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Larry Collister
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Human Resources	Melanie McManus
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Library Director	Ellen Ritchie
Police Officer	Steven Schrock

Absent from the meeting:

Councilmember	Nicky Lawson
City Engineer	Andrew Simonsen, P.E.

Visitors at the meeting:

Jessica N.	Timothy Soto
Dennis Hudson	Paul Felegy
Trey Harper	Amanda Wilson-Harper
Whitney Berry	Kelly Stewart
Michelle Elbers	Jeff Bulla
Carmen Drake	Karen Fuller

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, August 16, 2021

b. Action regarding Purchase of One (1) 2021 Chassis Mount Animal Control Unit for the Animal Services Department

Summary: In July 2021 the City Council approved the purchase of a new 2500 Chevrolet Truck for the Animal Services Department. This vehicle replaced a 2005 Dodge ½ ton truck with over 106,000 miles and numerous mechanical issues. The vehicle chassis mount Animal Control Unit is an animal storage compartment that is mounted on the back of the truck and will house up to six (6) animals. The quote for this item was not received in time to include with the initial truck purchase. The existing Dodge truck chassis mount is smaller and the old unit will not fit on the new truck. The unit was ordered in July but has not been purchased or installed. The financial impact will be $19,474 including installation. Funds to cover this expenditure are available in the General Fund-Fund Balance.

c. Action regarding Purchase of Festive Trumpet with Stars and Happy Holiday Animated LED Decoration Christmas Light Display

Summary: On August 9, 2021 the Keep Saginaw Beautiful Committee (KSB) and the Advisory Recreation and Parks Board held a joint workshop to review options for Christmas light displays. KSB committed up to $30,000 in matching funds toward the purchase of Christmas light displays. Three options were considered with the top choice being the 64'Wx47'H Festive Trumpet with Stars and Happy Holiday animated LED Decoration pending costs. On August 23, 2021, the Advisory Recreation and Parks Board held a special called meeting. The agenda included an item to discuss the selection and recommendation for the purchase of Christmas decorations to be used to supplement and enhance the City's annual Christmas light displays. The Board voted unanimously to recommend approval of the purchase of the Festive Trumpet with Stars and Happy Holiday animated LED Decoration in the amount of $55,231.20. Funding in the amount of $27,615.60 will come from the Parks Donation Fund and from the Beautification Donation Fund. Funds are available in both accounts.

d. Action regarding Resolution No. 2021-21, Annual Approval of Investment Policy

Summary: Chapter 2256 of the Government Code, also known as the "Public Funds Investment Act" requires the City to have a written investment policy that must be reviewed annually by the governing body. The policy was last revised September 3, 2019. The proposed policy has been reviewed by the Investment Committee which is comprised of the Mayor, City Manager, Asst. City Manager, and Finance Director. The Committee met recently and made one revision to the policy by removing the Asst. City Manager and adding the Financial Analyst to the Investment Committee. The Investment Committee recommends approval of Resolution No. 2021-21, Investment Policy.

e. Action regarding Approval of the purchase of new hardware/software for check payment processing

Summary: During a forensic audit and evaluation of the City's finance system, an area of vulnerability identified was at the connection from the check processing software to the utility billing application. When the weakness was identified, the City discontinued use of the current check processing software. Since that time, City Staff has been entering check payments into the system manually and sending checks to the bank with the daily deposit. This request is to purchase a new check processing system that will be secure and not vulnerable to the same weaknesses as the former system, and much more efficient than the current manual entry process. The initial cost of the hardware and software is $2,964 with an annual, recurring cost of $1,644. Funding is available in the Enterprise Fund.

Mayor Flippo stated that he had received requests to pull Items 4c and 4e for discussion.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Items 4a, 4b, and 4d of the consent agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Lawson

c. Action regarding Purchase of Festive Trumpet with Stars and Happy Holiday Animated LED Decoration Christmas Light Display

Motion was made by Councilmember Bighorse with a second by Mayor Pro-Tem Junkersfeld to approve Item 4c of the consent agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Lawson

e. Action regarding Approval of the purchase of new hardware/software for check payment processing

Motion was made by Councilmember Tucker with a second by Mayor Pro-Tem Junkersfeld to approve Item 4e of the consent agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Lawson

(5) Introduction of Police Officer Timothy Soto

Police Chief Howell introduced Police Officer Timothy Soto to the Council. Police Officer Soto is the newest member of the Police Department. Police Chief Howell ceremonially administered the oath of office to Police Officer Soto.

(6) Farmer's Market/Christmas Market Update

Mr. Trey Harper, Community Link Mission Director of Development, addressed the Council. He gave a brief update on the Saginaw Farmer's Market. He announced that there will be a Christmas Mega Market on Saturday, December 11th. He also stated that the current vendors are being polled to get their interest in a year round market. He introduced Ms. Whitney Berry, Coordinator of the Farmer's Market. She briefly explained SNAP (Supplemental Nutrition Assistance Program) and its benefits to residents as well as the POP (Power of Produce) Program which encourages children to learn about making healthy eating choices such as fruits and vegetables. Both programs are promoted at the Farmer's Market.

(7) Consideration and Action regarding Authorization of Contract with PGAL Architects for Library/Senior Center Design

Motion was made by Councilmember Beasley with a second by Councilmember Tucker to authorize the contract with PGAL Architects for the Library/Senior Center Design. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Lawson

(8) Consideration and Action regarding Proposal from Network Cabling Service to Upgrade A/V Equipment in the City Council Chambers

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve the proposal from Network Cabling Service to upgrade the A/V Equipment in the Council Chambers. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Lawson

(9) Executive Session

1 § 551.071. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.087. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

a. Building Improvement Grant Application—104 S. Belmont St.

Mayor Flippo declared the meeting recessed into Executive Session at 6:45 p.m.

Mayor Flippo declared the meeting back in Regular Session at 7:02 p.m.

(10) Adjournment

Motion was made by Councilmember Bighorse with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Lawson

Mayor Flippo declared the City Council Meeting of September 7, 2021 adjourned at 7:02 p.m.

ATTEST: APPROVED:

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City Secretary Janice England Mayor Todd Flippo