

**MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCCLEROY BOULEVARD
NOVEMBER 9, 2021**

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 4	Malinda Julien
Alternate Member	Alt. No. 2	Brent Wooten
Director Public Works		Rick Trice
City Attorney		Lindsey Hale
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 1	Randy Villarreal

Visitors at the Meeting:

Freddie Vasquez
Brack St. Clair
Jim Makens
Jack Rowe
Daniel Dewey
Doug Powell
Jon Julien
Don Allen

(1) Call to Order

Chairman Lewis called the meeting to order at 6:10 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, Julien and Alternate Member Wooten.

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on October 12, 2021 were presented for approval. Alternate Member Wooten stated that he had made the motion to approve the October 12, 2021 minutes and not Member Barngrover. A motion was made by Alternate Member Wooten with a second by Member Barngrover to approve the minutes for September 14, 2021 with the correction noted. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Member Barngrover, Julien, Alternate Member Wooten

Against: None

Absent Member LaBruyere. Alternate Member Villarreal

(5) PZ 1121-01 PUBLIC HEARING

Consideration And Action For A Request To Amend A Portion Of The Planned Development, Beltmill That Was Approved By City Council On April 20, 2021, Revising Tracts 2 and 3 Comprising Approximately 45.069 Acres Out of the Benjamin Thomas Survey, Abstract Number 1497, City of Saginaw, Tarrant County, Texas Located North of East Bailey Boswell Rd, East of Business 387 and West of Wagley Robertson Road

Chairman Lewis opened the Public Hearing at 6:12 p.m.

DPW Trice reviewed the information in the members' packets and discussed the spread sheet showing a comparison between existing and proposed.

Doug Powell, Engineer for the project, showed a power point presentation that compared this revision with the original Beltmill PD. DPW Trice and Mr. Powell answered the members questions and addressed their concerns.

Chairman Lewis closed the Public Hearing at 6:24 p.m.

A motion was made by Vice Chairman Haney with a second by Member Barngrover to recommend that the City Council approve the request to amend a portion of the Beltmill Planned Development, revising tracts 2 and 3.

For: Chairman Lewis, Vice Chairman Haney
Member Barngrover, Julien, Alternate Member Wooten

Against: None

Absent Member LaBruyere. Alternate Member Villarreal

(6) PZ 1121-02 PUBLIC HEARING

Consideration And Action Regarding A Text Amendment To The Code Of Ordinances, Appendix A (Zoning Ordinance No. 2002-04) Amending The Regulations For Article 8, Section 8-3 Subparagraph A.3, Pertaining to Patio Covers

Chairman Lewis opened the Public Hearing at 6:25 p.m.

DPW Trice briefly explained this request stating staff had received a request to consider an amendment to change the regulation for patio covers changing the maximum dimensions and Height. He answered the members questions and addressed their concerns.

There was a discussion regarding several items of concern including ground surface required, metal roofing, building materials, difference in attached to main structure and detached structures.

Chairman Lewis closed the Public Hearing at 6:45 p.m.

Discussion followed regarding requiring same building materials as the main structure. Attorney Hale advised that state legislature had been passed in 2019 that restricted cities from requiring certain building materials.

Brack St. Clair asked to speak to the Commission

Chairman Lewis opened the Public Hearing again at 6:45 p.m.

Brack St. Clair, 421 Creek Terrace, Saginaw, Texas 76131, explained to the Commission why he had made the request to amend the ordinance.

Chairman Lewis closed the Public Hearing at 6:49 p.m.

A motion was made by Alternate Member Wooten to recommend that the City Council approve the text amendment to the regulations for patio covers with a stipulation added that all building materials for the patio must match the existing structure.

Motion failed for lack of a second.

A motion was made by Vice Chairman Haney with a second by Member Julien to recommend that the City Council approve the amendment to the Zoning Ordinance No. 2002-04, Article 8, Section 8-3 Subparagraph A.3, pertaining to patio covers as presented. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Member Barngrover, Julien

Against: Alternate Member Wooten

Absent Member LaBruyere. Alternate Member Villarreal

(7) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Update Commission of City Council Action on Previous Cases

DPW Trice reviewed several of the current projects under construction in the City.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item,

when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(9) Adjournment

Motion was made by Vice Chairman Haney with a second by Member Barngrover to adjourn the meeting. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Member Barngrover, Julien, Alternate Member Wooten

Against: None

Absent Member LaBruyere. Alternate Member Villarreal

Chairman Lewis declared the meeting of November 9, 2021 closed at 6:55 p.m.

APPROVED:

Matthew Lewis, Chairman

ATTEST:

Mary Ragle, Recording Secretary