

**MINUTES OF REGULAR MEETING
OF THE CITY OF SAGINAW
RECREATION AND PARKS ADVISORY BOARD
HELD AT THE CITY OF SAGINAW CITY HALL
333 W MCCLEROY BOULEVARD
JULY 19, 2021**

Present at the Meeting:

Chairman	Place No. 5	Brack St. Clair
Vice Chair	Place No. 6	Ronda Nyberg
Member	Place No. 1	Charity Deville
Member	Place No. 2	Janelle Young
Member	Place No. 3	Brandi Coble
Alternate Member	Alt. No. 1	Kathryn Johnson
Alternate Member	Alt. No. 2	Wayne Giles
Dir. of Public Works/Community Development		Rick Trice
Dir. of Economic Development/Community Services		Keith Rinehart
Assistant Public Works/Operations Director		Randy Newsom
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member	Place No. 4	Russell Jolly
Member	Place No. 7	Thomas Weaver

Visitors at the Meeting:

Noe Andrade
Eddie Zurita
Kelly Stewart

The quorum for tonight's meeting consists of Chairman St. Clair, Vice Chair Nyberg, Members Deville, Young, Coble, Alternate Members Johnson and Giles. Chairman St. Clair stated that Alternate Members Johnson and Giles would be voting members at tonight's meeting in the absence of regular Members Jolly and Weaver.

(1) Call to Order

Chairman St. Clair called the meeting to order at 6:05 p.m.

(2) Audience Participation

Chairman St. Clair explained the procedure to follow to speak to the Board.

(3) Election of Officers

Chairman St. Clair called for nominations for Chairman and Vice Chairman.

Member Young made a motion with a second by Member Deville to maintain the current officers, Brack St. Clair as Chairman and Ronda Nyberg as Vice Chairman. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Deville, Young, Coble, Alternate Members Young and Giles

Against: None

Absent: Members Jolly and Weaver

(4) Approval of Minutes
Regular Meeting, April 19, 2021

The minutes of a regular meeting held on April 19, 2021 were presented for approval.

A motion was made by Vice Chairman Nyberg with a second by Member Deville to approve the minutes as presented. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Deville, Young, Coble, Alternate Members Young and Giles

Against: None

Absent: Members Jolly and Weaver

(5) Report and Discussion Regarding “Adopt A Spot” Program

Director of Economic Development and Community Services provided a hand out describing the “Adopt A Spot” program and included regulations. He reviewed the information and gave a brief history of the program.

The members asked for more clarification on responsibilities and expectations of the person who adopts the specific locations.

(6) Report Regarding 2021 4th of July Fireworks and Discussion and Action Regarding the 2022 4th of July Fireworks Display and Activities

Assistant Director of Public Works Newsom advised the members that the 2021 fireworks display was a success.

Discussion followed regarding date for the 2022 4th of July Celebration. After a discussion Chairman St. Clair appointed a committee consisting of Members Deville, Young and Alternate Member Johnson to organize activities and make a presentation for consideration at a later meeting.

ADPW Newsom advised that he needs to make a deposit of \$7500 to reserve the Saturday (July 2, 2022) before the 4th for the fireworks display.

A motion was made by Member Deville with a second by Alternate Member Johnson to recommend that the City Council approve of funding \$7500 to reserve the 2022 fireworks display for July 2, 2022. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Deville, Young, Coble, Alternate Members Young and Giles

Against: None

Absent: Members Jolly and Weaver

(7) Discussion and Action of Switchyard Improvements and Fees

DPW Trice stated this item is to discuss three items; a playground on the south end of the park by “The Switchyard” food truck and farmers market area, improvements to the property by the ground storage water tanks that the city now owns, and consider fees for the rental of the large pavilions used for the farmer’s market and the food trucks.

After a lengthy discussion a motion was made by Member Deville with a second by Vice Chairman Nyberg to recommend that the city council establish rental fees for the pavilions at the Switchyard and stage as follows:

2 Large Pavilions at South End of Park	\$150 for 3 hours reservation fee for Saginaw Residents \$300 for 3 hours reservation fee for Non- Resident
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Stage (with rental of large pavilions)	\$300.00 for 3 hours reservation
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Adding a refundable deposit	\$300 for Saginaw Residents \$600 for Non Residents
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Deposit to be refunded with no damage to stage and cleaning according to rental agreement

Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Deville, Young, Coble, Alternate Members Young and Giles

Against: None

Absent: Members Jolly and Weaver

(8) Discussion Only: Crosswalk across Knowles at Grace Lane

ADPW Newsom advised that crosswalks would be designed along Knowles Drive during the reconstruction of Knowles Drive.

(9) Report Regarding Park Maintenance Projects

ADPW Newsom reviewed the information in the members' packet. He also commented that the security cameras have seemed to help with the vandalism problem as there has been a decrease in vandalism activity.

(10) Discussion and Action Regarding Park Fund Balances and Expenditures

Park Board Secretary Ragle advised the members that \$20,897.14 had been added to the fund during the past 3 months. There were expenditures in the amount of \$29,715.01 and pending expenditures are 40,000. This will leave available funds of \$117,333.33.

(11) Discussion and Consideration of Future Agenda Item

Future agenda items discussed:

Additional Christmas lights. It was decided to have a special called workshop with the Keep Saginaw Beautiful Committee on August 9, 2021 to choose displays.

Christmas Parade

Change from quarterly meetings to bi-monthly (will consider at the Special Called Meeting on August 9, 2021)

(9) Adjournment

Motion was made by Vice Chairman Nyberg with a second by Alternate Member Johnson to adjourn the meeting. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Jolly, Albritton, Alternate Members Weaver, Johnson

Against: None

Absent: Members Deville, Young, Coble

Chairman St. Clair declared the meeting of April 19, 2021 closed at 6:10 p.m.

APPROVED:

Brack St. Clair, Chairman

ATTEST:

Mary Ragle, Recording Secretary