CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MARCH 1, 2022

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Nicky Lawson
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Trenton Tidwell, P.E.
City Engineer	Dana Shumard, P.E.
City Manager	Gabe Reaume
Finance Director	Kim Quin
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Police Chief	Russell Ragsdale
Asst. Fire Chief	Scott Craver
Dir. of Community & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Finance Manager	Jennifer Garrett
Police Officer	Brian Stewart
Children's Services Librarian	Kristi Haney
Youth Services Librarian	Angela Hines
Director of Communications	Pedro Zambrano
Planning Manager	Susy Victor-Trevino
Management Analyst	Ayoub Kahondogoro

Absent from the meeting:

Asst. City Manager	Lee Howell
Fire Chief	Doug Spears

Visitors at the meeting:

Katie Johnson	Brack St. Clair
Michael Orr	Devon Motley
Lola Scheid	Larry Scheid
Paul Felegy	Kelly Stewart
Abra Nusser	Madison Graham

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, February 1, 2022

b. Action regarding the Resurfacing of the Highland Station Tennis Court

Summary: The Highland Station Tennis Court has experienced increased use in recent years. The surface is currently plain concrete. Staff solicited bids for installation of new surfacing, a new net, striping, and the installation of pickleball lines. The low bid was Master System Courts with a bid of $17,258.91. Master System Courts is a BuyBoard Vendor. The Advisory Recreation and Parks Board considered this item at their meeting on February 7, 2022. They voted to recommend approval of Master System Courts for this project. Funds are available in the Parks Donation Fund for this expenditure.

c. Action regarding Approval of a Developer Escrow Agreement for Future Sidewalks located at the Northeast Corner of West McLeroy Boulevard and North Knowles

Summary: On September 3, 2019, the City Council approved a Specific Use Permit to allow a Skilled Nursing Facility on the northeast corner of West McLeroy Blvd. and Knowles Drive. The development is under construction and nearing completion. The construction of sidewalks along the frontage of the facility was deferred pending the upcoming reconstruction of Knowles Drive and W. McLeroy Blvd. Under the agreement, the developer will escrow $43,933.95 for sidewalks to be constructed in the future. The developer will have no further obligations for sidewalk construction upon approval of this agreement.

d. Action regarding Interlocal Agreement with Tarrant County for Reconstruction and Asphalt Overlay of Saddle Trail, Indian Crest Drive, Delmar Court, and Industrial Blvd.

Summary: The proposed Interlocal Agreement with Tarrant County includes the reconstruction and asphalt overlay of Saddle Trail, Indian Crest Drive, and Delmar Court. It also includes the reconstruction and asphalt overlay of Industrial Blvd. As in previous agreements, Tarrant County will furnish the labor and equipment. The responsibilities of both parties are specified in the proposed agreement. Projects are scheduled as Tarrant County's workload permits. Funds to cover these expenditures are budgeted in multiple accounts in the 2021-2022 Street Maintenance Fund Budget. Tarrant County approved the proposed agreement on February 1, 2022. The financial impact will be the costs of the materials for the projects stated/

e. Action regarding Agreement between City of Saginaw and Tarrant County to participate in Reinvestment Zone No. 1

Summary: This agreement addresses the City's and Tarrant County's participation in Reinvestment Zone No. 1. Upon approval by the City Council the agreement will be presented to Tarrant County for action.

f. Action regarding Resolution No. 2022-03, amending Authorized Representatives for TexPool

Summary: Resolution No. 2022-03 amends the authorized representatives for TexPool. TexPool is a public funds investment pool that the City participates in. The following staff members are currently designated as authorized: City Manager Reaume, former Assistant City Manager Johnson, and Finance Director Quin. The proposed resolution will remove former Assistant City Manager Johnson and add Assistant City Manager Howell. It will also add Finance Manager Garrett as a limited representative with inquiry rights only.

g. Action regarding Award of Bid for City's Depository Bank Contract

Summary: The City's current depository services agreement with Frost Bank expires on March 31, 2022. The City has used Frost Bank for its depository services since December 1, 2011. As required by the Local Government Code, we prepared a Request for Proposal and advertised the request. The City received only one proposal. The proposal was from Frost Bank, our current depository. The fees proposed by Frost in the proposed agreement are very comparable to the fees the City has been paying for the last five years. The City will continue to receive the 30% discount on all non-balance related bank fees. Frost will also waive analysis fees for the first three months of the contract. In addition to the competitive fees, Frost has provided excellent service and meets the banking needs of the City. The estimated monthly increase in banking fees is $130.13.

h. Action regarding Resolution No. No. 2022-04, Authorized Bank Signatures

Summary: Resolution No. 2022-04 designates the officials authorized to sign checks and documents with the City's depository bank. The following are currently designated: Mayor Flippo, Mayor Pro-Tem Junkersfeld, City Manager Reaume, former Assistant City Manager Johnson, and Finance Director Quin. The purpose of the proposed resolution is to remove former Assistant City Manager Johnson and add Assistant City Manager Howell to the list of authorized officials.

i. Action regarding Resolution No. 2022-05, Authorizing the City Manager to Execute Global Opioid Settlement Documents relating to the Teva Pharmaceutical Companies and the Endo Pharmaceutical Companies

Summary: On October 19, 2021, the City Council approved Resolution No. 2021-26 which authorized the execution of Global Opioid Settlement Documents and adopted the Texas Term Sheet. Proposed Resolution No. 2022-05 authorizes the execution of Global Opioid Settlement documents relating to the Teva Pharmaceutical Companies and the Endo Pharmaceutical Companies. This resolution is required in order for the City to participate in the settlement. The financial impact will be the anticipated receipt of funds resulting from the Teva and Endo Opioid Settlements.

j. Action regarding Resolution No. 2022-06, Approval of Purchasing Policy

Summary: The City of Saginaw currently does not have a written, formally approved purchasing policy. City purchases have been in compliance with the Texas Local Government Code. The proposed policy will formally adopt procedures that must be followed when purchasing goods and services.

Mayor Flippo stated that he had received requests to pull Items 4b, 4c, 4d, and 4j for discussion.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Items 4a, 4e, 4f, 4g, 4h, and 4i of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Items 4b, 4c, and 4j were briefly discussed.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve Items 4b, 4c, and 4j of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council returned to Item 4d. Mayor Flippo explained that Councilmember Bighorse would not participate in this item due to a conflict of interest.

Motion was made by Councilmember Lawson with a second by Mayor Pro-Tem Junkersfeld to approve Item 4d as presented. Motion carried. 6-0-1-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, and Copeland

Against: None

Abstain: Councilmember Bighorse

Absent: None

(5) Presentation of 2021 Texas Achievement in Library Excellence Award from the Texas Municipal Library Directors Association

City Manager Reaume announced that the John Ed Keeter Public Library has been awarded the 2021 Texas Achievement in Library Excellence Award from the Texas Municipal Library Directors Association. Only 59 libraries out of 565 Texas public library systems received this award. Mayor Flippo presented the award to Library Director Ritchie and the library staff.

(6) Consideration and Action regarding Award of Construction Contract for Knowles Drive, Phase 1

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to award the construction contract for Knowles Drive, Phase 1 to McMahon Contracting L.P. in the amount of $6,971,439.44 as presented. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Consideration and Action regarding Approval of Change Order No. 2 to Bailey Boswell Road Overpass Project

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Change Order No. 2 to the Bailey Boswell Road Overpass Project in the amount of $515,004.15. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(8) Consideration and Action regarding Recommendation for Adoption of the 2022 Saginaw Comprehensive Plan (Ordinance 2022-02)

Motion was made by Councilmember Lawson with a second by Councilmember Bighorse to approve Ordinance No. 2022-02 adopting the 2022 Saginaw Comprehensive Plan in its entirety. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(9) Presentation and Discussion of City of Saginaw's American Rescue Plan Act Funding Award

Finance Director Quin briefly explained The American Rescue Plan Act of 2021. The City's total funding to be received through this program is $6,023,676 funded in two payments. The first payment of $3,011,838 was received in the summer of 2021 and the second payment is expected in the summer of 2022. Use of the funds must meet specific requirements. The total amount of the funding must be obligated by December 31, 2024, and spent by December 31, 2026. Potential uses of the funding were briefly discussed.

(10) Board and Commission Workshop Discussion

Subcommittee Member Lawson recommended this discussion be tabled until the Subcommittee can meet again. Subcommittee Member Copeland suggested consideration of the elimination of alternate positions. Advisory Recreation and Parks Board Chairman St. Clair expressed his support of the alternate positions. He pointed out that not all regular members can attend every meeting so alternates are important. He added that changing the alternate members to regular members will increase the number required to reach a quorum for conducting business.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to table this discussion to a future City Council Meeting. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(11) FY2022 Work Plan Discussion

City Manager Reaume stated the proposed projects for the FY2022 Work Plan are listed in the Council Packet. He explained that two projects need to be added to the list. They are a home renovation program to encourage owner

occupied homes to rehabilitate or renovate their homes; and a feral cat pilot program. Councilmember Beasley suggested that a review of ordinances be included on the list. Councilmember Lawson asked the status of the Master Parks Plan. Director of Public Works Trice explained the proposed plan will be considered by the Advisory Recreation and Parks Board at their next meeting. Following action by the Board, the plan will be presented to the City Council for consideration and action.

Councilmember Lawson requested that the list of projects be prioritized. Councilmember Bighorse requested that the scope, length of task, and estimated completion time be added to eliminate too many projects underway at one time. A resolution adopting the FY2022 Work Plan will be presented for consideration and action at the March 15th City Council Meeting.

(12) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or Financial information that the City has received from a business prospect that the City seeks to have locate, Stay, or expand in or near the City and with which the City is conducting economic development negotiations; Or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

a. Building Improvement Grant Application—124 W. McLeroy Blvd.

1 § 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

a. City Manager

Mayor Flippo declared the meeting recessed into Executive Session at 7:43 p.m.

(Councilmember Beasley left the meeting at the conclusion of Executive Session.)

Mayor Flippo declared the meeting back in Regular Session at 9:04 p.m.

Motion was made by Councilmember Lawson with a second by Councilmember Tucker to approve the compensation for the City Manager as discussed in Executive Session. Motion carried unanimously. 6-0-0-1

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Beasley

(13) Adjournment

Motion was made by Councilmember Tucker with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Beasley

Mayor Flippo declared the City Council Meeting of March 1, 2022 adjourned at 9:05 p.m.

ATTEST: APPROVED:

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City Secretary Janice England Mayor Todd Flippo