

**MINUTES OF SPECIAL MEETING
OF THE CITY OF SAGINAW
RECREATION AND PARKS ADVISORY BOARD
HELD AT THE CITY OF SAGINAW CITY HALL
333 W MCLEROY BOULEVARD
OCTOBER 10, 2022**

Present at the Meeting:

Member	Place No. 2	Janelle Young
Member	Place No. 3	Brandi Coble
Member	Place No. 4	Wayne Giles
Chairman	Place No. 5	Brack St. Clair
Vice Chairman	Place No. 6	Ronda Nyberg
Member	Place No. 7	Thomas Weaver
Director of Public Works		Randy Newsom
Planning Manager/Recording Secretary		Susy Victor-Trevino
Streets and Parks Manager		Paul Wrzesinski

Absent from the Meeting:

None.

Visitors at the Meeting:

Alice Giles
Katherine Utecht
Laura Presley

The quorum for tonight's meeting consists of Chairman St. Clair, Vice Chairman Nyberg, Members Young, Coble, Giles, and Weaver.

(1) Call to Order

Chairman St. Clair called the meeting to order at 6:00 p.m.

(2) Roll Call to Establish Quorum

Chairman St. Clair called roll and established a quorum.

(3) Audience Participation

Chairman St. Clair explained the procedure for audience participation.

(4) Discussion and Action Regarding Food Truck Expansion

Director of Public Works, Randy Newsom, explained that changes have been made to the food truck expansion design as previously requested at the last meeting. He then introduced Laura Presley, land architect from Kimley-Horn, who gave a presentation about the new design for the food truck expansion. Presley's presentation included updated diagrams and costs of the design for the expansion.

The Board was generally content with the updated design and the only concerns were regarding the omitted parking lot and the price not dropping significantly. Newsom explained that the parking lot north of the food truck park is expected to be expanded at a later date when they resolve an easement abandonment. Regarding the cost, Presley reminded the Board that there is a fifty percent (50%) contingency that may be deducted from the total costs and that during the last proposal the parking lot was miscalculated.

A motion was made by Member Coble with a second by Member Giles to recommend approval of the food truck expansion to Council. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Young, Coble, Giles, and Weaver

Against: None

Absent: None

(5) Discussion and Action Regarding the Relocation of Kiwanis Park

Director of Public Works, Randy Newsom, explained that changes have been made to the relocation of Kiwanis Park design as previously requested at the last meeting. He then introduced Laura Presley, land architect from Kimley-Horn, who gave a presentation about the new design for the relocation of Kiwanis Park. Presley's presentation included updated diagrams and costs of the design for the expansion.

A motion was made by Vice Chairman Nyberg with a second by Member Young to recommend approval of the relocation of Kiwanis Park to Council. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Young, Coble, Giles, and Weaver

Against: None

Absent: None

(6) Discussion and Action Regarding the Purchase of a New Christmas Tree

Director of Public Works, Randy Newsom, introduced the item and explained that this item was being presented because the City currently only has one large statement tree that had to be taken from in front of the recreation center to the park due to various reasons. He stated that the Beautification Committee originally purchased the tree and that they would appreciate if the Parks Board bought a second tree to place in the original tree's place at the recreation center. The Board shared their concerns regarding the costs but decided that it was a fair agreement.

A motion was made by Vice Chairman Nyberg with a second by Member Weaver to recommend approval of the purchase of a new Christmas tree a value to not exceed \$25,670.00 to Council. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Young, Coble, Giles, and Weaver

Against: None

Absent: None

(7) Adjournment

A motion was made by Member Weaver with a second by Member Giles to adjourn the meeting. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Young, Coble, Giles, and Weaver

Against: None

Absent: None

Chairman St. Clair declared the meeting of October 10, 2022 closed at 6:18 p.m.

APPROVED:

Brack St. Clair, Chairman

ATTEST:

Susy Victor-Trevino, Planning Manager/
Recording Secretary