

City of Saginaw
 Building Inspections and Permit Dept.
 301 S. Saginaw Blvd.
 Saginaw, Texas 76179 817-230-
 0453
 ci.saginaw.tx.us



City of Saginaw

Saginaw Home Improvement Program (SHIP) Application

Section 1. Applicant Information			
Name of Applicant (Property Owner):			
Phone:		Email:	
Physical Address:	City:	State:	Zip:
Work Phone Number:			

Section 2. Property Owner Information and Requirements (Circle Yes or No)		
Are you the current homeowner/property owner of the listed address above?	Yes	No
Do you plan on selling your home in the next two years?	Yes	No
Are you willing to provide copies of home insurance documentation?	Yes	No
Are you willing to comply with an inspection by a city building inspector before and after project completion?	Yes	No
Do you agree to complete all improvements within 6 months of application approval?	Yes	No

Section 3. Renovation Information		
Type of Improvement	Check All That Apply	Estimated Dollar Value
1.) Replace exterior doors, including (if applicable) garage door.		\$
2.) Replace existing windows with energy efficient windows.		\$
3.) Replace entire driveway with concrete to city specifications.		\$
4.) Replace soffit and/or fascia.		\$
5.) Replace, repair, or install fence to city specifications.		\$
6.) Replace siding using city approved material.		\$
7.) Add or repair garage.		\$
8.) Repaint house.		\$
9.) Install or replace gutters.		\$

10). Add or repair front porch, conforming to city specifications.		\$
11). Foundation repair.		\$
12). Removal of accessory buildings.		\$
13). Re-shingle roof with 30-year shingles.		\$
14). Other improvements:		

***Please see policy document for additional conditions on qualifying improvements ***

Section 4.	Rebate Information
Total Estimated Value of Improvements (Minimum of \$2,500 to qualify)	\$
I understand that if I meet all requirements necessary under this program, I will be eligible for an economic development incentive rebate in an amount equal to up to ten (10) times the amount of increase in property taxes for the Residence for the first tax year following the Completion of Construction as the result of the increase in the Taxable Value of the Residence, as determined by the City's Financial Services Department for the Approved Project. The maximum Incentive rebate shall not exceed \$5,000.00 per Approved Project.	
Signature: _____	Date: _____

Section 5.

Acknowledgements

I hereby certify that the information provided is true and accurate to the best of my knowledge. I hereby acknowledge that I have read, understand and agree to comply with the City of Saginaw Residential Renovation Incentive Program Cash Rebate Program policy which is attached, which governs the granting of cash rebates and permit fees, or other rebates, and that any VIOLATION of the terms of the policy or MISREPRESENTATION shall constitute grounds for rejection of an application or termination of cash rebate, or reimbursement of the cash rebate if granted, at the total discretion of the City of Saginaw.

I understand that the approval of cash rebates, refunds of permit fees, or other rebates shall not be deemed to be approval of any aspect of the construction or improvements project. I understand that I am responsible for obtaining all required permits and inspections from the City of Saginaw and in ensuring the project meets all current City requirements.

I understand that my application will not be processed if it is incomplete. I agree to provide any additional information for determining eligibility as requested by the Saginaw.

I understand and agree that the City of Saginaw is not responsible for the work done by any contractor or materials supplied by any provider and is not liable for defects, failure to perform or poor workmanship.

I understand that the award of any cash rebate is at the sole discretion of the City of Saginaw and that the program may be suspended, terminated, or modified at any time regardless of availability of funds or pending applications on file.

In consideration of the foregoing Saginaw Home Improvement Program (“SHIP”) Application and participation in SHIP, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns, as follows: 1) I agree to waive, release, hold harmless, and discharge from any and all liability the City of Saginaw, its elected and appointed officials, officers, agents, representatives, and employees, from and against any and all claims and damages of every kind, for my injury or death and for damage to or loss of property arising out of or attributed to the activities in any manner related to SHIP, including but not limited to claims and damages arising in whole or in part from the partial or sole negligence of the City of Saginaw and its elected or appointed officials, officers, agents, representatives, and employees; and 2) I also agree to defend, indemnify, and hold harmless the City of Saginaw, its elected and appointed officials, officers, agents, representatives, and employees, from any and all liability, claims, actions, suits, judgment, damages, and costs arising out of or attributed to SHIP, including any injury or death and damage to or loss of property resulting therefrom. This paragraph shall bind me and my executors, administrators, heirs, next of kin, successors, and assigns.

Printed Name

Date

Signature

Approved By

Return application to:
City of Saginaw,
Community Development
333 W. McLeroy Blvd
Saginaw, TX 76179 817-232-
4640