

**MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCCLEROY BOULEVARD
March 14, 2023**

Present at the Meeting:

Member	Place No. 1	Brent Wooten
Member	Place No. 3	Phillip Allen
Member	Place No. 4	Ed Larson
Alternate Member	Alt. No. 1	David Kraus
City Attorney		Rachel Raggio
Management Analyst		Salvador Gonzalez
Chief Building Official		Larry Little

Absent from the Meeting:

Chairman	Place No. 2	William Barngrover
Vice-Chairman	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 2	Lainey Wood

Visitors at the Meeting:

Daniel Dewey
Jack Rouse
Niko Waldon
City of Saginaw Fire Chief, Doug Spears

In absence of a presiding Chairman or Vice Chairman, Member Brent Wooten made a motion to nominate Member Ed Larson to Acting Chairman of the March 14, 2023 Planning and Zoning Commission regular meeting, with a second by Member Phillip Allen. The motion carried unanimously.

(1) Call to Order

Acting Chairman Ed Larson called the meeting to order at 6:07 P.M.

(2) Roll Call to Establish Quorum

Acting Chairman Ed Larson called roll. The quorum will consist of Acting Chairman Larson, Members Wooten, Allen, and Alternate Member Kraus.

(3) Audience Participation

Acting Chairman Larson explained the procedures regarding audience participation.

(4) Approval of Minutes

The minutes of a regular meeting on February 14, 2023 were presented for approval. A motion was made by Member Allen with a second by Alternate Member Kraus to approve the minutes for February 14, 2023. Motion carried unanimously.

For: Acting Chairman Larson,
Members Wooten, Allen, and Alternate Member Kraus

Against: None

Absent: None

(5) PZ 0323-01

Consideration and Action Regarding Approval of a Final Plat for the 18.532 acres out of Block A, Lot 1 Beltmill Villas, Benjamin Thomas Survey, Abstract 1497, City of Saginaw, Tarrant County, Texas.

Salvador Gonzalez, Management Analyst, briefed the Commission on the proposed plat and introduced Daniel Dewey, P.E. from JBI Partners whom shared the details of the proposed development.

A motion was made by Member Wooten with a second by Member Allen to recommend that the City Council approve a Final Plat for the 18.532 acres out of Block A, Lot 1 Beltmill Villas, Benjamin Thomas Survey, Abstract 1497, City of Saginaw, Tarrant County, Texas.

For: Acting Chairman Larson,
Members Wooten, Allen, and Alternate Member Kraus

Against: None

Absent None

(6) PZ 0323-02

Consideration and Action Regarding Approval of a Site Plan for the 18.532 acres out of Block A, Lot 1 Beltmill Villas, Benjamin Thomas Survey, Abstract 1497, City of Saginaw, Tarrant County, Texas.

Management Analyst Gonzalez briefed the Commission on the background of the proposed project, in conjunction with the bigger Planned Development, commonly referred to as the Beltmill PD. Management Analyst Gonzalez reintroduced Mr. Dewey, P.E., from JBI Partners to address the Commission. Mr. Dewey addressed questions from the Commission related to the amount of proposed individual living units within the development and potential adjacent developments.

A motion was made by Alternate Member Kraus with a second by Member Wooten to recommend that the City Council approve a Site Plan for the 18.532 acres out of Block A, Lot 1 Beltmill Villas, Benjamin Thomas Survey, Abstract 1497, City of Saginaw, Tarrant County, Texas.

For: Acting Chairman Larson,
Members Wooten, Allen, and Alternate Member Kraus

Against: None

Absent None

(7) PZ 0323-03

Discussion and Presentation Regarding Carport Ordinance.

Chief Building Larry Little briefed the commission on the background and intent of the ordinance. He addressed the questions of the Commission, including questions related to recommended building material, specific use process, fee, and definitions.

(8) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Update Commission of City Council Action on Previous Cases

Management Analyst Gonzalez reviewed current projects under construction in the City.

(9) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held.

(10) Adjournment

Motion was made by Member Larson with a second by Member Wooten to adjourn the meeting. Motion carried.

For: Acting Chairman Larson,
Members Wooten, Allen, and Alternate Member Kraus

Against: None

Absent None

Acting Chairman Larson declared the meeting of March 14, 2023 closed at 6:40 p.m.

APPROVED:

Chairman

ATTEST:

Salvador Gonzalez Jr.,
Management Analyst/Recording Secretary