

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING,
PUBLIC HEARING, AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
NOVEMBER 5, 2019**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Tankersley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Division Fire Chief	Scott Craver
Director of Comm. Services	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Chief Building Official	Larry Little
Police Officer	Richard Taylor

Absent from the meeting:

Councilmember	Charles Beasley
Fire Chief	Doug Spears
Director of Economic Dev.	Alora Wachholz

Visitors at the meeting:

Glen Reeves	Jeremy Cutler
Gary Havener	Randal Johnson
Dennis Hudson	Julie Green
Kelly Stewart	Ozielgil Pacz
Jan Young	Jeremy Brettschneider
James Maibach	Brandon Middleton
Mary Ragle	Amy Schneider
Justin Schneider	Karen Cromwell
Paul Wrzesinski	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of the Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Recommendation for Purchase of Seasonal Christmas Lights and Features for Citywide Decorations

Summary: Each year the Keep Saginaw Beautiful Committee (KSB) decorates the municipal buildings with lights as well as wreaths and trees. Lights will be installed on the Entry Monument Sign (Longhorn and Business 287), Kiwanis Park, Fire Station #1, Building Inspections/Code Enforcement Building (formerly Chamber of Commerce Building), Library, City Hall, Police Station, Recreation Center, Caboose, Large Pavilion, Concession Stand, Gazebo and Light Poles in Willow Creek Park, Fire Station #2, and the Community Center. First Choice Lights will install, remove, store and maintain each light string and fixture. The total cost will be \$25,250. Funds are included in the current fiscal year budget for this expenditure. KSB is recommending approval to the City Council.

b. Action regarding Lease Agreement with Northwest Plumbing to allow a Mural to be painted on the north side of the Northwest Plumbing Building located at 109 N. Saginaw Blvd.

Summary: The proposed agreement is between the City of Saginaw and Northwest Plumbing. It addresses the painting of the mural on the north side wall of the Northwest Plumbing Building. At the October 15, 2019 City Council Meeting, the City Council approved funds for a professional artist to paint the mural. The term of the agreement is ten years at a total cost of \$10.

c. Action regarding Interlocal Agreement with Tarrant County College for use of the Northwest Campus Police Firing Range for the period of January 1, 2020 through December 31, 2022

Summary: Peace Officers with the State of Texas are required to achieve or exceed firearms proficiency every year with a live fire qualification on a shooting range. Training and practice are essential throughout the year for all officers. Tarrant County College has an excellent range facility which is safe and convenient to our City. The terms of the proposed agreement are for three (3) calendar years beginning January 1, 2020. Saginaw Peace Officers will have exclusive use of the firing range, classrooms, and restrooms for twenty (20) days in each calendar year. This is adequate for the current number of sworn police and fire employees to train and qualify to meet TCOLE requirements. The total cost is \$22,500 for the three year period. Funds are budgeted for this expenditure in Account 01-4690-05.

d. Action regarding Financial Management Software Contract with STW, Inc.

Summary: The City has used financial management software provided by STW, Inc. for many years. The City uses the base financial, utility billing, cash receipts, fixed assets, payroll, and purchase card functions, as well as the supporting tools and software. The proposed contract is for a period of five years. The total cost is estimated to be \$17,175 per year. This amount is included in the current fiscal year budget.

e. Action regarding Capital Improvements Advisory Committee recommendation regarding Land Use Assumptions and Impact Fees

Summary: As set forth in the Local Government Code, the Capital Improvements Advisory Committee meets twice yearly to review the progress of the capital improvements plan and report to the City Council any needed revisions or updates to the land use assumptions, capital improvements plan, and impact fees. The committee met on October 23, 2019 for that purpose. They voted unanimously to advise the City Council that the project expenditures are on schedule and that there is no reason to update

the land use assumptions, and the impact fees are valid at this time.

f. Action regarding Acceptance of Special Warranty Deed for Lot 22X, Block 1, Spring Creek Addition, Phase IIA

Summary: The City received a request from DR Horton-Texas, Ltd. to accept a Special Warranty Deed for property that was previously dedicated to the City by plat. Lot 22X, Block 1, Spring Creek Addition, Phase IIA was dedicated to the City as a Drainage and Utility Easement and Dedicated Parkland. DR Horton requested the action because they were informed by Tarrant County Appraisal District that they will not recognize the conveyance of the property by plat for taxing purposes.

g. Action regarding the Purchase of Three Pickup Trucks for the Public Services, Drainage, and Water Departments

Summary: Funds are budgeted in the 2019-2020 fiscal year budget (Drainage, Account 14-7000-00, Capital Outlay/Special Request: \$25,000; Water, Account 05-7000-50, Capital Outlay/Special Request: \$35,000; and Public Services, Account 01-7000-06, Capital Outlay/Special Request: \$35,000). Bids from three dealerships were received for the three trucks. After review of the bids, staff recommends approval of the purchase of one 2019 Chevrolet 1500 Pickup Truck for the Drainage Department in the amount of \$25,000; one 2019 Chevrolet 2500 Pickup Truck for the Water Department in the amount of \$30,107; and one 2019 Chevrolet 2500 Pickup Truck for the Public Services Department in the amount of \$30,107.

h. Action regarding purchase of one 2019 Polaris ATV for the Parks Department

Summary: Funds in the amount of \$12,000 are budgeted in the 2019-2020 fiscal year budget (Parks, Account 01-7000-07, Capital Outlay/Special Request) for the purchase of one ATV for the Parks Department. Bids were received from two dealerships. Staff Recommends approval of the purchase of one 2019 Polaris ATV in the amount of \$10,783.21 from Grapevine Powersports.

i. Action regarding purchase of one Boom Arm Mower and Tractor for the Drainage Department

Summary: Funds in the amount of \$135,000 are budgeted in the 2019-2020 fiscal year budget (Drainage, Account 14-7000-00, Capital Outlay/Special Request) for the purchase of one Boom Arm Mower and one Tractor for the Drainage Department. Utilizing the BuyBoard Purchasing Contract, staff recommends the purchase of the Boom Arm Mower and Tractor from Zimmer Kubota in the total amount of \$123,275.78 (\$58,834.18 for the mower and \$64,441.60 for the tractor). There will be an additional savings of \$4,000 from the trade-in of the old mower and tractor.

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to approve the consent agenda. Motion carried unanimously. 6-0-0-1

For: Mayor Flipppo, Mayor Pro-Tem Tankersley,
Councilmembers Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Beasley

(5) Recognition of 2019 Saginaw Train & Grain Festival Committee Members

The members of the 2019 Saginaw Train & Grain Festival Committee were recognized for the successful festival.

(6) Presentation regarding Human Trafficking Awareness

Chaplain Julie Green with Hearts of Faith Ministry gave a presentation regarding awareness of human trafficking.

(7) Introduction of Society of St. Vincent de Paul Group and Services

Due to a scheduling conflict, this item will be moved to the November 19, 2019 City Council Meeting

- (8) PUBLIC HEARING – Consideration and Action regarding recommendation from Planning and Zoning Commission on a Specific Use Permit to allow the operation of a mini warehouse facility on approximately 4.65 acres out of Lot 2R4, Block A, Van Zandt Place Addition, located north of West Bailey Boswell Road Behind EECU in Saginaw (Ordinance No. 2019-21)

Mayor Flippo declared the public hearing for this item opened at 6:13 p.m. Recommendation from the Planning and Zoning Commission was for denial (vote of 2-1 at their October 8, 2019 meeting). Mr. Jim Maibach presented his request for the Specific Use Permit. There were no public comments. Mayor Flippo declared the public hearing closed at 6:54 p.m.

Motion was made by Councilmember Farr with a second by Councilmember Copeland to approve the Specific Use Permit for the operation of a mini warehouse facility as presented and addressed in Ordinance No. 2019-21. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Beasley

- (9) Consideration and Action regarding Adoption of an Ordinance amending the Zoning Regulations by Establishing an Overlay District along Saginaw Boulevard generally described as: All properties zoned Office Professional, Neighborhood Commercial, and Community Commercial that have frontage and/or access (either direct or through another property) to Saginaw Boulevard from East Industrial on the South, the Railroad on the East, and the Northern City Boundary; which District includes Regulations/Restrictions governing Land Use and Development Standards; and providing for Revisions to the Regulations governing Amortization/Discontinuation of Legal Non-Conforming Use Status (Public Hearing for this item was held on 12-18-2018. Item was tabled at that same meeting.) (Ordinance No. 2019-22)

Mayor Pro-Tem Tankersley owns property within the proposed district and therefore recused herself from the room during this item. Councilmember Farr also owns property within the proposed district. He stated that his recusal affidavit regarding this item was provided in February 2019. He explained that he would not participate in the discussion or vote on this item but would remain in the room. The public hearing for this item was held on December 18, 2018.

Motion was made by Councilmember Copeland with a second by Councilmember Tucker to adopt Ordinance No. 2019-22 establishing an overlay district as presented. Motion carried unanimously. 3-1-2-1

For: Mayor Flippo, Councilmembers Tucker and Copeland

Against: Councilmember Bighorse

Abstain: Mayor Pro-Tem Tankersley and Councilmember Farr

Absent: Councilmember Beasley

(10) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 7:31 p.m.

(11) Annual Work Plan

The proposed Annual Work Plan was discussed.

(12) Reconvene Back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 8:00 p.m.

(13) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

a. Building Improvement Grant Applications—701 W. Bailey Boswell Rd.; 705 W. Bailey Boswell Rd.; 709 W. Bailey Boswell Rd.; and 713 W. Bailey Boswell Rd.

Mayor Flippo declared the meeting recessed into Executive Session at 8:00 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:16 p.m.

(14) Adjournment

Motion was made by Councilmember Farr with a second by Councilmember Tankersley to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Beasley

Mayor Flippo declared the City Council Meeting of November 5, 2019 adjourned at 8:16 p.m.

ATTEST:

APPROVED:

Janice England, City Secretary

Todd Flippo, Mayor