

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
FEBRUARY 4, 2020**

Present at the meeting:

Mayor Pro-Tem	Valerie Tankersley
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
City Secretary	Janice England
Finance Director	Kim Quin
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Police Lieutenant	Jose Murillo
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Chief Building Official	Larry Little
Code Enforcement Manager	Lisa Newsom
Inspector	Jarid Smith
Combination Inspector	Chris Dyer
Bldg. Dept. Executive Asst.	Debra Thomas
Police Officer	Joshua Gonzalez

Absent from the meeting:

Mayor	Todd Flippo
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Visitors at the meeting:

Janelle Young	Glen Reeves
Kathryn Johnson	Mary Ragle
Dennis Hudson	Jennifer Morphis
Christopher Morphis	

(1) Call to Order

Mayor Pro-Tem Tankersley called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

(a) Action regarding Minutes, January 21, 2020

(b) Action regarding Resolution No. 2020-03, Adopting the Hart Verity Voting System for Use in all Elections run by Tarrant County

Summary: Last year Tarrant County Commissioners awarded a contract for a new voting system for Tarrant County. This System is the Hart Intercivic Verity Voting System Version 2.3.1. This system meets all requirements set forth by the Secretary of State for all forms of voting in Tarrant County including election day voting at polling locations, early voting in person, early voting by mail, and provisional voting. Since we contract with Tarrant County for election services, we must approve a resolution adopting the system for use in our elections. Resolution No. 2020-03 addresses this requirement.

(c) Action regarding Resolution No. 2020-04, Calling for a General Election to elect the Offices of City Council Place 4 and City Council Place 6 to be held on May 2, 2020

Summary: Resolution No. 2020-04 calls the General Election to elect the offices of City Council Places 4 and 6 to be held on Saturday, May 2, 2020. Those places are currently held by Charles Tucker (Place 4) and Mary Copeland (Place 6). Both positions have three year terms. The deadline for candidate applications is Friday, February 14, 2020 at 11:30 a.m.

(d) Action regarding recommendation from Advisory Recreation and Parks Board regarding the July 4, 2020 and 2021 Fireworks Display

Summary: On November 19, 2020, the City Council authorized a \$6,000 deposit funded by the Parks Donation Fund to secure a fireworks display at Saginaw High School on July 4, 2020. Staff contacted the vendor, Fireworks Display Company, on the following day and were informed that the date was unavailable due to a prior booking. Staff returned to the Advisory Recreation and Parks Board to consider alternate dates for the event. On January 20, 2020, the Board voted to recommend cancellation of the July 4, 2020 fireworks display and to request \$6,000 be applied as a deposit for a July 4, 2021 celebration. Staff will return with a request for the balance owed of approximately \$4,000 when it is due.

(e) Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the ADA Transition Plan Phase 3A

Summary: The 2019-20 budget included funds for the ADA Transition Plan Phase 3A. The recommended IPO includes an assessment of eight signalized intersections, approximately seventeen miles of sidewalk corridor, eighty-five unsignalized intersections, and two hundred-seventy curb ramps. Sidewalk assessment for newly developed areas are not included in this phase but will be included in a future assessment. In addition to the sidewalks, the Depot Building has been added to the scope since it is now operated as a city facility. The total lump sum fee is \$52,500. A total of \$50,000 was budgeted in the 2019-20 Budget (Public Services Department, Account 01-7000-06, Capital Outlay/Special Request). The Depot Building assessment is \$2,500 which will be taken from the Fund Balance.

(f) Action regarding Award of Contract for the Police Parking Lot Expansion

Summary: On October 15, 2019, the City Council authorized an Individual Project Order with Kimley-Horn & Associates, Inc. for the Police Parking Lot Expansion. The project was bid on December 4, 2019 and subsequently rejected by the Council on January 7, 2020 due to bids being over budget. The project was rebid and bids were opened on January 29, 2020. A total of eight bids were received. The low bid, Summit Paving, LLC, had a calculation error in the bid that resulted in a total base bid of \$65,155. Summit has agreed to honor its submitted base bid of \$63,155. Kimley-Horn & Associates has reviewed the bids and recommended the award of the contract to Summit Paving, LLC. The total financial packet with the additive alternate bid will be \$75,439.50 and will be funded from the 2019 Tax Notes sold for property acquisition and capital projects.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve the Consent Agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Tankersley, Councilmembers Beasley,
Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

(5) Recess into Workshop

Mayor Pro-Tem Tankersley declared the meeting recessed into Workshop at 6:03 p.m.

(6) Code Enforcement/Rental Registration Update

Code Enforcement Manager Newsom explained the Rental Registration Program and its purpose. Inspector Smith gave examples of code violations found during rental property inspections. Chief Building Official Little explained how the Rental Registration Program has increased the workload of the staff. He also explained the need for more staffing to handle the required paperwork and inspections.

Ms. Jennifer Morphis addressed the Council. She suggested that the use of drones equipped with cameras be explored for initial inspections. She also suggested automation of permit issuance, and payments to assist the staff.

(7) 2020 Police Department Update

Police Chief Howell gave an update of the Police Department's priorities for 2020 and community policing initiatives.

(8) Reconvene Back into Regular Session

Mayor Pro-Tem Tankersley declared the meeting back in Regular Session at 7:44 p.m.

(9) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules

of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item
- b. Regulation of Short Term Rental Facilities

Mayor Pro-Tem Tankersley declared the meeting recessed into Executive Session at 7:45 p.m.

(Councilmember Farr left the meeting during Executive Session.)

Mayor Pro-Tem Tankersley declared the meeting back in Regular Session at 8:24 p.m.

(10) Adjournment

Motion was made by Councilmember Bighorse with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 5-0-0-2

For: Mayor Pro-Tem Tankersley, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo and Councilmember Farr

Mayor Pro-Tem Tankersley declared the City Council Meeting of February 4, 2020 adjourned at 8:24 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo