

**CITY OF SAGINAW  
MINUTES OF CITY COUNCIL MEETING  
HELD AT THE SAGINAW CITY HALL  
333 WEST MCLEROY BLVD.  
JULY 7, 2020**

Present at the meeting:

|                               |                     |
|-------------------------------|---------------------|
| Mayor                         | Todd Flippo         |
| Mayor Pro-Tem                 | Valerie Junkersfeld |
| Councilmember                 | Charles Beasley     |
| Councilmember                 | Patrick Farr        |
| Councilmember                 | Charles Tucker      |
| Councilmember                 | Cindy Bighorse      |
| Councilmember                 | Mary Copeland       |
| City Attorney                 | Bryn Meredith       |
| Asst. City Manager            | Dolph Johnson       |
| Finance Director              | Kim Quin            |
| City Secretary                | Janice England      |
| Director of Public Works      | Rick Trice, P.E.    |
| Director of Comm. & Eco. Dev. | Keith Rinehart      |
| Police Officer                | Levi Gray           |

Absent from the meeting:

|                             |                       |
|-----------------------------|-----------------------|
| City Manager                | Gabe Reaume           |
| City Engineer               | Andrew Simonsen, P.E. |
| Police Chief                | Lee Howell            |
| Fire Chief                  | Doug Spears           |
| Director of Human Resources | Melanie McManus       |
| Library Director            | Ellen Ritchie         |

Visitors at the meeting:

Rabbi Mordecai Griffin

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Rabbi Mordecai Griffin of Sar Shalom Synagogue gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, June 16, 2020

b. Action regarding Approval of Agreement for the Furnishing, Installing and Maintenance of Traffic Signal Preemption Equipment

*Summary: The Texas Department of Transportation (TXDOT) is moving toward shifting responsibility for signal preemption equipment on State Highway signals to cities. Opticom systems are used to change signals to green allowing emergency vehicles to have the right-of-way during a response. The proposed agreement was precipitated during TXDOT's review of the proposed signal at Saginaw Square Boulevard and Saginaw Boulevard on the city's north side. There are eight signals included within the corridor. The proposed agreement designates the City to be responsible for operation, maintenance, and replacement of the existing opticom systems.*

c. Action regarding Amendment to Funding Interlocal Agreement for Bailey Boswell Road Overpass with Tarrant County

*Summary: The Amendment to Funding Interlocal Agreement for the Bailey Boswell Road Overpass with Tarrant County amends the existing agreement which was first approved in March, 2014. The agreement provides for cost sharing by the County for the Bailey Boswell Road Overpass. The agreement has been renewed several times with the latest in January, 2019 which included an amendment allowing a reimbursement by Tarrant County of up to \$5,500,000 in eligible construction costs. The proposed agreement has been amended to reflect that Tarrant County will now reimburse the City up to \$6,500,000 in eligible construction costs and inspection costs including the City's inspection consultant, BNSF, Union Pacific, and the Texas Department of Transportation. Reimbursement will be made on a 50-50 basis. The proposed agreement has an expiration date of September 30, 2022*

d. Action regarding an Agreement with CMJ Engineering, Inc. for Geotechnical Engineering Services for Summer 2020 Street Improvements

*Summary: On May 19, 2020, the City Council authorized a contract with Nu-Way Construction, LLC for the McLeroy Boulevard Curb and Gutter Replacement Project. Staff will be bringing an Interlocal Agreement with Tarrant County to reconstruct East McLeroy Boulevard between the new curb and gutter using street maintenance funds. Additionally, staff will be programming pavement replacement on portions of Minton Avenue and East Industrial Avenue. The proposed contract will provide an evaluation of the subgrade and provide recommendations on subgrade treatment and pavement design guidelines. The information obtained will be used to prepare the specifications and pavement details for the work. The proposed agreement with CMJ Engineering, Inc. for Geotechnical Engineering Services for Summer 2020 Street Improvements includes a total cost of \$21,500 for the services. Funds are available in the Street Maintenance Fund to cover this expenditure.*

e. Action regarding Appraisal Services with Tom Kyser, Real Estate Appraiser

*Summary: The City's Capital Improvement Program includes drainage improvements for East Cement Creek. The project is under design by Kimley-Horn and Associates, Inc. and is nearing design completion. The design requires that the City obtain three Permanent Drainage and Utility Easements for properties along Opal Street. Staff has met with all three property owners to review the project and to determine if they would dedicate the easements to the City at no cost. All of the owners requested that they be compensated for the easements. The proposed appraisal services agreement with Tom Kyser includes the preparation of the three appraisals at a cost of \$2,500 each (\$7,500 total). Upon completion of the appraisals, offers will be made to each owner based on the appraiser's opinion of fair market value. Funds to cover this expenditure are available in the Drainage Fund, Account 14-7000-00, Capital Outlay/Special Request.*

f. Action regarding a Proposed 16" Waterline Pipeline Crossing Agreement with Union Pacific Railroad

*Summary: The Saginaw Boulevard 16" Waterline Phase 2 Project includes a new pipeline crossing of the Union Pacific Railroad (UPRR). UPRR is requiring a Pipeline Crossing Agreement for the crossing that includes the 16" diameter PVC water line and 42" diameter steel casing. The agreement requires a one-time license fee of \$6,000 and protective liability insurance. Funds are budgeted in the Water and Wastewater Enterprise Fund Capital Projects, Account 05-7022-55 to cover this expenditure.*

g. Action regarding an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for New Sidewalk Construction in 215-500 blocks of Bluebonnet Street (46<sup>th</sup> Year CDBG Project)

*Summary: On March 17, 2020, the City Council adopted Resolution No. 2020-06 designating the 46<sup>th</sup> Year Community Development Block Grant Project (FY2020) to be new sidewalk construction in the 215-500 blocks of Bluebonnet Street at an estimated total cost of \$200,000 with the City's share estimated at \$40,000. Tarrant County has confirmed that the City has received the grant and that KHA will be the engineer for the project. KHA has prepared an IPO for the project. The total amount of \$40,000 will be applied as the City's share of the project. Funds to cover this expenditure will come from the 2019 Tax Note proceeds, Account 06-4056-19.*

h. Action regarding Capital Improvements Advisory Committee (CIAC) recommendation regarding Land Use Assumptions and Impact Fees

*Summary: As set forth in the Local Government Code, the CIAC meets twice yearly to review the progress of the Capital Improvements Plan and report to the City Council any needed revisions or updates to the Land Use Assumptions, Capital Improvements Plan, and Impact Fees. The CIAC met on June 24, 2020 for that purpose. They voted unanimously to advise the City Council that the project expenditures are on schedule and that there is no reason to update the land use assumptions, and the impact fees are valid at this time.*

Mayor Flipppo explained that Councilmember Copeland requested that Item 4c be removed from the Consent Agenda for separate consideration. Councilmember Bighorse requested that Item 4g be removed from the Consent Agenda for separate consideration

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve Items 4a, 4b, 4d, 4e, 4f, and 4h of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

The Council then considered Item 4c. Action regarding Amendment to Funding Interlocal Agreement for Bailey Boswell Road Overpass with Tarrant County.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve the Amendment to Funding Interlocal Agreement for Bailey Boswell Road Overpass with Tarrant County as presented. Motion carried. 6-1-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Farr, Tucker, and Bighorse

Against: Councilmember Copeland

Abstain: None

Absent: None

The Council then considered Item 4g. Action regarding an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for New Sidewalk Construction in 215-500 blocks of Bluebonnet Street (46<sup>th</sup> Year CDBG Project).

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the Individual Project Order with Kimley-Horn and Associates, Inc. for new sidewalk construction in the 215-500 blocks of Bluebonnet Street. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (5) Consideration and Action regarding Acceptance of Special Warranty Deed for Park Land in Basswood Crossing, Phases 1, 2, and 3

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the acceptance of a Special Warranty Deed for Park Land in Basswood Crossing, Phases 1, 2 and 3. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (6) Discussion of Tarrant County Face Mask Order

City Attorney Meredith gave a brief overview of the current face mask order. There was a brief discussion.

- (7) FY20/21 Budget Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:45 p.m.

Finance Director Quin gave a brief FY20/21 budget presentation regarding the Crime Control and Prevention District Fund, the Street Maintenance Fund, the Donations Fund, and the General Escrow Fund.

Mayor Flippo declared the meeting back in session at 7:10 p.m.

(8) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(9) Adjournment

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of July 7, 2020 adjourned at 7:11 p.m.

ATTEST:

APPROVED:

---

City Secretary Janice England

---

Mayor Todd Flippo