

**MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCCLEROY BOULEVARD
OCTOBER 13, 2020**

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Member	Place No. 2	William Barngrover
Member	Place No. 4	Malinda Julien
Member	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 2	Randy Villarreal
Director Public Works		Rick Trice
City Attorney		Ben Gibbs
Recording Secretary		Mary Ragle

Absent from the Meeting:

Vice Chairman	Place No. 1	Kenneth Haney
Alternate Member	Alt No. 1	John Peet

Visitors at the Meeting:

Dan Fritz
Jon Julien

(1) Call to Order

Chairman Lewis called the meeting to order at 6:00 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Members Barngrover, Julien, LaBruyere, Alternate Member Villarreal

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on September 8, 2020 were presented for approval. A motion was made by Member Julien with a second by Member Barngrover to approve the minutes for September 8, 2020 as presented. Motion carried unanimously.

For: Chairman Lewis,
Members Barngrover, Julien, LaBruyere, Alternate Member Villarreal

Against: None

Absent Vice Chairman Haney, Alternate Member Peet

(5) PZ 1020-01 PUBLIC HEARING

Consideration And Action Regarding Approval Of Request For A Specific Use Permit Allowing The Operation Of An Auto Service Station On Property Located At 836 South Saginaw Boulevard

Chairman Lewis opened the public hearing at 6:02 p.m.

DPW Trice reviewed the information provided the members' in their packet. He advised the members why a specific use permit was required. He also said the building will need to comply with current building codes.

Mr. Dan Fritz, the applicant, was present to answer any questions.

A discussion followed regarding condition of the building, concerns with existing parking, status of requirements for the existing pole sign, building material, outdoor storage/displays, and used tire removal.

Chairman Lewis expressed concern regarding the building being in compliance with building codes. Mr. Fritz said he is in the process of obtaining the needed permits to bring the location into compliance.

Member Julien voiced concerns with existing parking and the appearance of the building stating this location is one of the 1st things people coming into Saginaw see.

DPW Trice advised that Mr. Fritz had been contacted with information regarding the availability of a Building Improvement Grant (BIG) for assistance with improving the appearance of this property, specifically the removal of the two pole signs.

Chairman Lewis closed the public hearing at 6:22 p.m.

A motion was made by Member Barngrover with a second by Julien to recommend that the City Council approve the request for a specific use permit to allow the operation of an Auto Service Station at 826 South Saginaw Boulevard and requesting that the City Council favorably consider the request for a BIG grant if applied for. Mr. Barngrover encouraged the applicant to look into the BIG program. Motion carried.

For: Chairman Lewis,
Members Barngrover, Julien, LaBruyere, Alternate Member Villarreal

Against: None

Absent Vice Chairman Haney, Alternate Member Peet

(6) Staff Report
A. Discussion of Residential, Commercial, Industrial, and City Capital Projects
B. Previous Cases

DPW Trice reviewed several of the current projects under construction in the City.

(7) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(8) Adjournment

Motion was made by Member LaBruyere with a second by Member Julien to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis,
Members Barngrover, Julien, LaBruyere, Alternate Member Villarreal

Against: None

Absent Vice Chairman Haney, Alternate Member Peet

Chairman Lewis declared the meeting of October 13, 2020, 2020 closed at 6:30 p.m.

APPROVED:

Matthew Lewis, Chairman

ATTEST:

Mary Ragle, Recording Secretary