

**MINUTES OF A REGULAR MEETING OF THE
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
HELD AT THE CITY HALL ON NOVEMBER 10, 2020**

Present at the Meeting:

Present at the Meeting:

Member	Place No. 3	Matthew Lewis
Member	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Ad Hoc Member		Mike Parish
Alternate Member	Alt. No. 2	Randy Villarreal
Director Public Works		Rick Trice
City Attorney		Bradley Anderle
City Attorney		Lindsey Hale
City Engineer		Andrew Simonsen
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member	Place No. 4	Malinda Julien
Member	Place No. 5	Jason LaBruyere
Alternate Member	Alt No. 1	John Peet

Visitors at the Meeting:

None

ITEM 1 CALL TO ORDER

Member Lewis called the meeting to order at 6:00 p.m.

ITEM 2 ORDINANCE 2020-23

Dissolving Current Capital Improvements Advisory Committee, Designating The Planning And Zoning Commission To Serve As The Capital Improvements Advisory Committee

DPW Trice explained the reason and authority for the City Council to dissolve the current Capital Improvements Advisory Committee and appoint the Planning & Zoning Commission

Members to serve as the Capital Improvements Advisory Committee. He reviewed the ordinance included in the members' packets.

ITEM 3 ELECTION OF OFFICERS

CHAIRMAN

Member Lewis asked for nominations for Chairman of the CIAC. Member Haney nominated Member Lewis as Chairman. There were no other nominations.

For: Chairman Lewis, Vice Chairman Haney, Ad Hoc Member Parrish
Member Barngrover, Alternate Member Villarreal

Against: None

Absent Members Julien, LaBruyere, Alternate Member Peet

VICE CHAIRMAN

Chairman Lewis asked for nomination for Vice Chairman. Chairman Lewis nominated Member Haney for Vice Chairman. There were no other nominations.

For: Chairman Lewis, Vice Chairman Haney, Ad Hoc Member Parrish
Member Barngrover, Alternate Member Villarreal

Against: None

Absent Members Julien, LaBruyere, Alternate Member Peet

ITEM 4 PRESENTATION OF MINUTES

The minutes of a regular meeting held June 24, 2020 were presented. Motion was made by Chairman Lewis with a second by Member Barngrover to accept the minutes as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney, Ad Hoc Member Parrish
Member Barngrover, Alternate Member Villarreal

Against: None

Absent Members Julien, LaBruyere, Alternate Member Peet

ITEM 5 OVERVIEW OF CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

City Engineer Simonsen provided a power point presentation, which had also been included in the members' packets, explaining the purpose of the Capital Improvements Advisory Committee and the duties of the Committee members

REVIEW OF WATER AND WASTEWATER IMPACT FEE STUDY

Using a power point presentation, City Engineer Simonsen explained what impact fees were and how they were regulated. This information was included in the members' packets. He also reviewed the impact fee study stating a study for the impact fees has to be done every 5 years.

DPW Trice and City Engineer Simonsen answered members' questions and addressed concerns.

ITEM 6 RECOMMENDATION TO COUNCIL

Motion was made by Member Barngrover with a second by Vice Chairman Haney to advise the City Council that the project expenditures are on schedule and the land use assumptions are valid, and the committee recommends that the City Council approve the maximum assessable water and wastewater impact fees as determined by the 2020 Water and Sewer Impact Fee Update and recommend a \$0.00 fee collection at this time. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney, Ad Hoc Member Parrish
Member Barngrover, Alternate Member Villarreal

Against: None

Absent Members Julien, LaBruyere, Alternate Member Peet

ITEM 7 ADJOURNMENT

Motion was made by Member Barngrover with a second by Vice Chairman Haney to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney, Ad Hoc Member Parrish
Member Barngrover, Alternate Member Villarreal

Against: None

Absent Members Julien, LaBruyere, Alternate Member Peet

Chairman Parish declared the Capital Improvements Advisory Committee meeting of November 10, 2020 adjourned at 6:35 p.m.